

Decision-making in an online environment



Final agenda

12 October 2020 (09:30 – 12:00 CET)

On-line





Decision making in an online environment

Online, 12 October 2020

Outline

In the current COVID-19 situation, where it is almost impossible to organize physical events, online meetings have become the obvious reality. Such meetings work well when they involve simple, one-way communication activities such as presentations, or when we work with very specific topic and in small groups. However, the situation becomes a lot trickier with interactive meetings, such as Q&As or networking, and even more so in events where formal decisions must be taken (e.g., EUSDR Stakeholder meetings, Steering Committees).

In many cases the EUSDR governance actors have reached the stage where such important meetings must be organized, and the use of other methods (i.e., written procedures) does not always allow for proper exchanges between stakeholders. The solution could be to organize online meetings with an embedded decision-making process.

As part of the capacity building sessions dedicated to the EUSDR Priority Area Coordinators, Danube Strategy Point and INTERACT programme teamed up to support the PACs by organizing a dedicated online workshop that would enhance their future work.

With this training we will encourage participants to explore the options available to them, and help them to better understand how the decision-making process could be effectively facilitated in an online environment.

Objectives

- To recognize the differences between physical and online meetings
- To explore possibilities for the decision-making process in an online environment
- To experience and better understand challenges when preparing and running online meetings

Who is it for

This training is meant for representatives of the EUSDR Priority Area Coordinators who are responsible for organizing and facilitating Steering Group meetings and other type of events where the decision-making process plays a key role.

Due to the nature of the training, the number of participants will be limited and invitation only.



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09.30 – 09.55

Check-in to virtual meeting room and technical settings

Please join the virtual meeting room before the start of the training, to give yourself enough time to test your IT equipment, and to ensure that the technical settings on your pc allow you to actively participate. The room will be open 15 min before the training starts. If you have any technical question, please use the chat function (in the virtual meeting room) to contact the organisers.

09.55 – 10.00

Welcome and introduction

10.00 – 12.00

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The main assumption is that the crucial decision needs to be taken together. To reach agreement, SG members need to discuss and exchange, in order to clarify and overcome sometimes contradicting expectations.

During this session, together with the participants, we will explore

- tips and practical ideas on how to prepare an online decision-making process
- tips and practical ideas on how to effectively implement an online decision-making process

11.55 – 12.00

Summary and conclusions