

Decision making in online environment



Draft agenda
19 January 2021
10.00 – 12.30 CET
On-line





Decision making in online environment

Online, 19 January 2021

Outline

In the current COVID-19 situation, where it is almost impossible to organize physical events, online meetings became the obvious reality. Such meetings works well when organising simple, one way communication type of activities like e.g. presentations or when we work with very specific topic and small groups. The situation becomes trickier with interactive type of meetings (Q&A's or networking) and even more with events where formal decisions should be taken (e.g. Monitoring Committee or Joint Programing meetings).

Many Interreg programmes are already in the stage, where such important meetings cannot be postponed anymore and the use of other methods (i.e. written procedures) do not always allow for proper exchanges between stakeholders. The solution could be in the organization of online meetings with embedded decision-making process.

With this training we would like to allow participants to explore options and to better understand how the decision making process could be effectively facilitated in an online environment.

Objectives

- To recognize the differences between the physical and online meetings
- To explore possibilities for the decision making process in an online environment
- To experience and better understand challenges when preparing and running online meetings

Who is it for

Interreg programme staff that are responsible for organizing and facilitating programme events where the decision making process plays a key role.

Due to the nature of the event the number of participants will be limited. However in case of high interest the event might be repeated in the near future.



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09.45 – 10.00

Check-in to virtual meeting room and technical settings

Please join the virtual meeting room in good time to test and ensure that the technical settings enable you to actively participate in the meeting. The room will be open 15 min before the meeting will start. If you have any technical question, please use the chat function (in the virtual meeting room) to contact the organisers.

10.00 – 12.00

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The main assumption is that the crucial decision needs to be taken in the programme. To reach the agreement, stakeholders need to discuss and exchange in order to clarify and overcome sometimes contradicting expectations.

During this session together with the participants we will explore

- tips and practical ideas on how to prepare online decision making process
- tips and practical ideas on how to effectively implement online decision making process

11.55 – 12.00

Summary and conclusions

12.00 – 12.30

Informal open discussion

Open discussion with participants, exchange of experiences and practices.