

The new 3S: small, smart, simple!

Draft Agenda



Managing small projects and SPF in Interreg
05 - 06 February 2020
Bratislava, Slovakia





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Outline

Approaches to manage small projects

Efficiency in managing small project facilities is crucial but challenging – in particular with a view to the financial management. Article 24 of the draft ETC Regulation stipulates a couple of requirements for the body managing the SPF. These requirements have to be put into practice heading for management efficiency and user-friendliness - regardless if the model proposed in the ETC Regulation or another model for the implementation of small or micro-projects is chosen.

We will present different implementation models and management approaches in order to encourage reflection on the most adequate approaches.

... and Simplified Cost Options (SCOs) as one key lever to efficiency

For the SPF according to the draft ETC-regulation the cost for the body managing it should not exceed 20% of the overall budget for the fund. It is a maximum for the key tasks along the PMC, meaning guidance to applicants, assessment, selection and finally monitoring & control as well as safeguarding the audit trail.

The stringent use of SCOs is one of the key levers to:

- efficient and result-oriented monitoring and
- cut costs for control management verification and, thus,
- keep the overall management cost for SPF within reasonable limits.

Objectives

We will seek to:

- provide an overview on current implementation models for small project funding facilities,
- discuss key steps in the project management cycle such as control,
- present and discuss the requirements for post 2020 in draft regulations,
- present models for the application of SCOs for small projects,
- find out what type of tools / support would be most appreciated (e.g., HIT).



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Day one

5 February 2020

13.00 – 14.00 **Registration and welcome lunch**

14.00 – 14.30 **Welcome and introduction**

- Welcome and introduction
- Seminar objectives

14.30 – 16.30 **Implementing models for SPF and CLLD**

**Coffee break
included**

- Representative of DG Regio (provisions for the SPF post 2020; PO 5 and ISO 1)
- Speaker 1 (SPF – implementing body and model, project assessment, selection, control)
- Speaker 2 (direct management by MA/JS – e.g. AT-BAY)
- Speaker 3: model based on intermediary (e.g. RMO in IT-AT or Lower Austria in AT-CZ)

Q&A

Objective: we will present, discuss and exchange on different models for small projects, thereby highlighting the key challenges related to management efficiency.

16.30– 17.15 **Risk-based management verification**

- Principles of risk-based management verification (Interact)
- Group work in order to look into specific requirements for the SPF

Objective: management verification ranks among the most demanding tasks in project management; changing to a risk-based approach might save a lot of resources

17.15 – 17.30 **Wrap-up and closure of day 1**



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Day two

06 February 2020

09.00 – 09.30 **Welcome and recap of the previous day**

09.30 – 11.00 **Heading for management efficiency**

- Results of the Interact survey
- Key steps in management of small project facilities along the project management cycle
- Group work in order to identify potentialities for lean management

Objective: we will seek to identify options and potentialities for lean management of small project facilities considering user-friendliness

11.00 – 12.30

**Coffee break
included**

Simplified cost options (SCOs)

- Recap for current and future off-the-shelf SCOs and major results of discussions during the SCO event (Interact)
- State of play regarding pilots presented in the last event (CZ-PL, IT-AL-Montenegro)
- Speaker 1 [example of a facility preparing a highly standardised approach (Grande Region)]

Q & A

Objective: we will present models of small project facilities already using SCOs, thus, hearing first-hand experience on management, control and audit issues.

12.30 – 13.30

Lunch break

13.30 – 14.30

Putting SCOs into practice

- Group work: identify and define SCOs for recurring key elements of small projects
- Group work on major changes required to implement small project facilities mostly based on SCOs

Objective: we will summarise the major pre-conditions to set-up SCOs in the framework of a SPF, i.e., approaches to calculation, standardisation of project modules and assessment & control of results

14.30 – 15.30

Small projects based on SCOs in other programmes / funds

- Speaker 1 (e.g. Citizens for Europe)
- Speaker 2 (e.g. EAFRD – lump sum for small projects)



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- Speaker 3 (e.g. user's perspective)

Q & A

Objective: Interreg ranks among the most demanding programme types in terms of administration; a look over the fence might help to get new ideas

15.30 – 16.00

Coffee break

16.00 – 17.00

Interact support for small projects

- Outline of Interact support to development of SPF and management of small projects (HIT, SCO community, new MS)
- Wrap up and farewell