

Data management in keep.eu

Training

October 2019 | Helsinki, Finland; Prague,
Czechia; Madrid, Spain

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Data, why it really matters

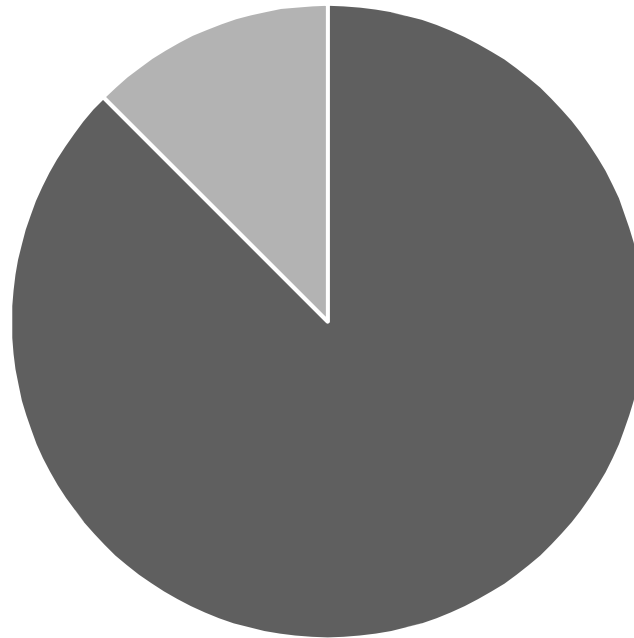
Yearly expenditure in medical research (2009)¹



Overall (est., 2019 prices): USD 120 billion

1 - Chalmers I., Glasziou P. (2009)

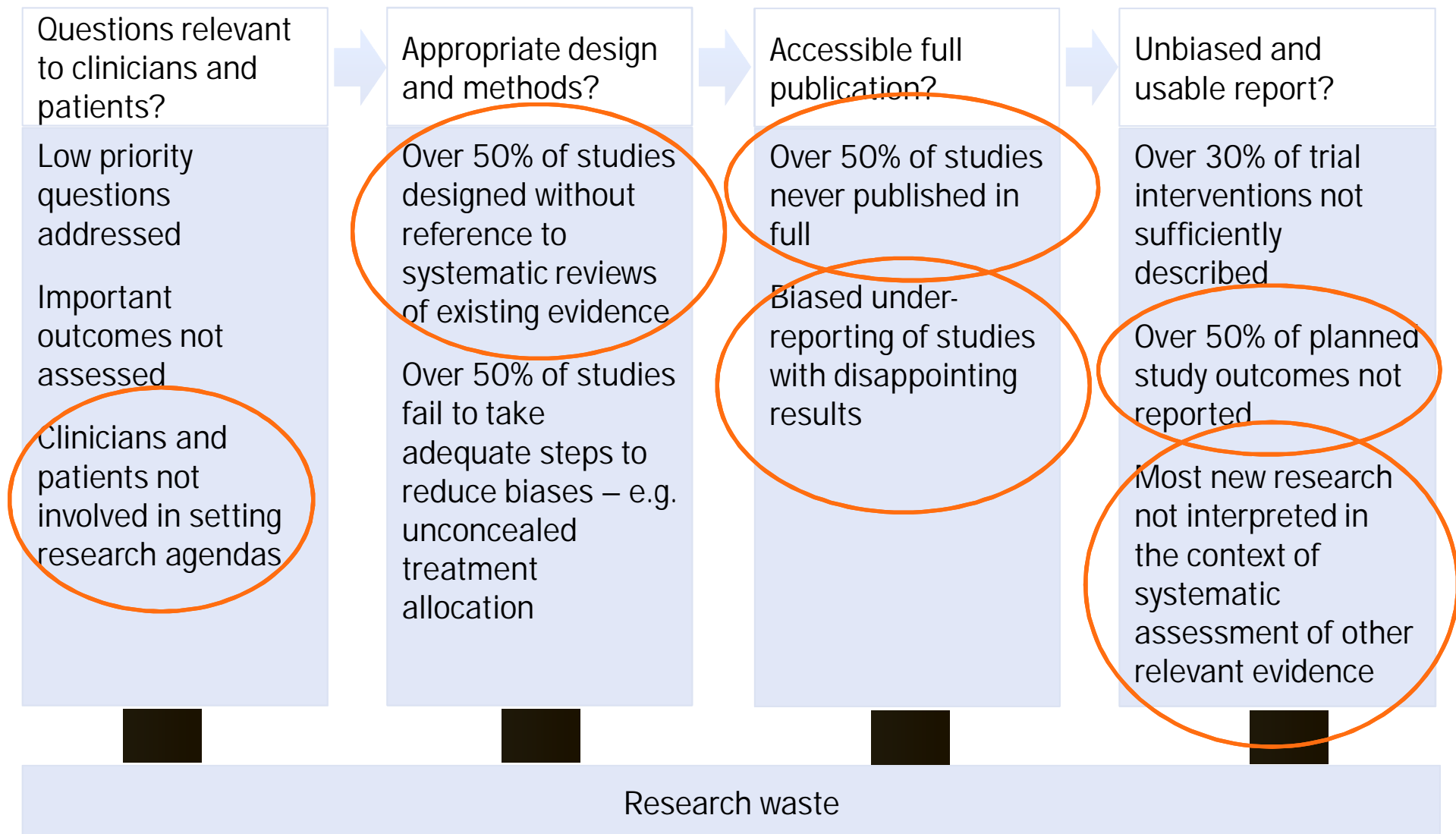
Yearly expenditure in medical research
(est. 2009)¹



Overall (2019 prices): USD 120 billion

Waste (2019 prices): USD 105 billion

1 - Chalmers I., Glasziou P. (2009)

Why?¹

Our work today: Goals

- Guarantee that we at keep.eu learn as much as possible from you
- Guarantee that the programmes have a key & continuous contribution to the evolution of keep.eu

Our work today: Goals

- Guarantee an advanced knowledge of keep.eu
- Guarantee adequate information regarding the coming website and back-office
- Guarantee proficiency in the use of the coming back-office
- Post 2020: Kick off the work for keep.eu 3.0. Guarantee shared expectations and the use of keep.eu's potential (e.g., lists of operations)

Our work today: Schedule

09.30 Keep.eu's (advanced) functions

12.30 Lunch

13.30 Direct editing in keep.eu (published & imported data)

15.30 Coming next

16.45 End of meeting, how to stay in touch!

What do you do?

What do you do?

Why does your job matter?

Our work today: Where are we at?

09.30 Keep.eu's (advanced) functions

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16.45 End of meeting, how to stay in touch!

Introduction to fundamental keep.eu structure, sources & concepts

<https://www.keep.eu>

- **Main concepts:** Programme, project, partner, partnership, NUTS regions, open data
- **Structure & definition:** Regulations, HIT, eMS, Keep 2.0 group + seamless integration with previous periods
- **Sources:** Programmes, European Union macro-regional strategies

Introduction to the keep.eu data workflow

KAMUT (keep.eu automatic and manual updating tool)

- Application used for editing and importing data to keep.eu, including partner geocoding
- Built-in modules:
 - Language detection and thematic assignment tool (including translation to EN)
 - Work online as excel format
 - Partner vs partnership management
 - Automatic and manual data validation / cleaning
 - SO-TO-IP-TP reference tool
 - Project output configuration
 - Validated partner email address list
 - Revisions

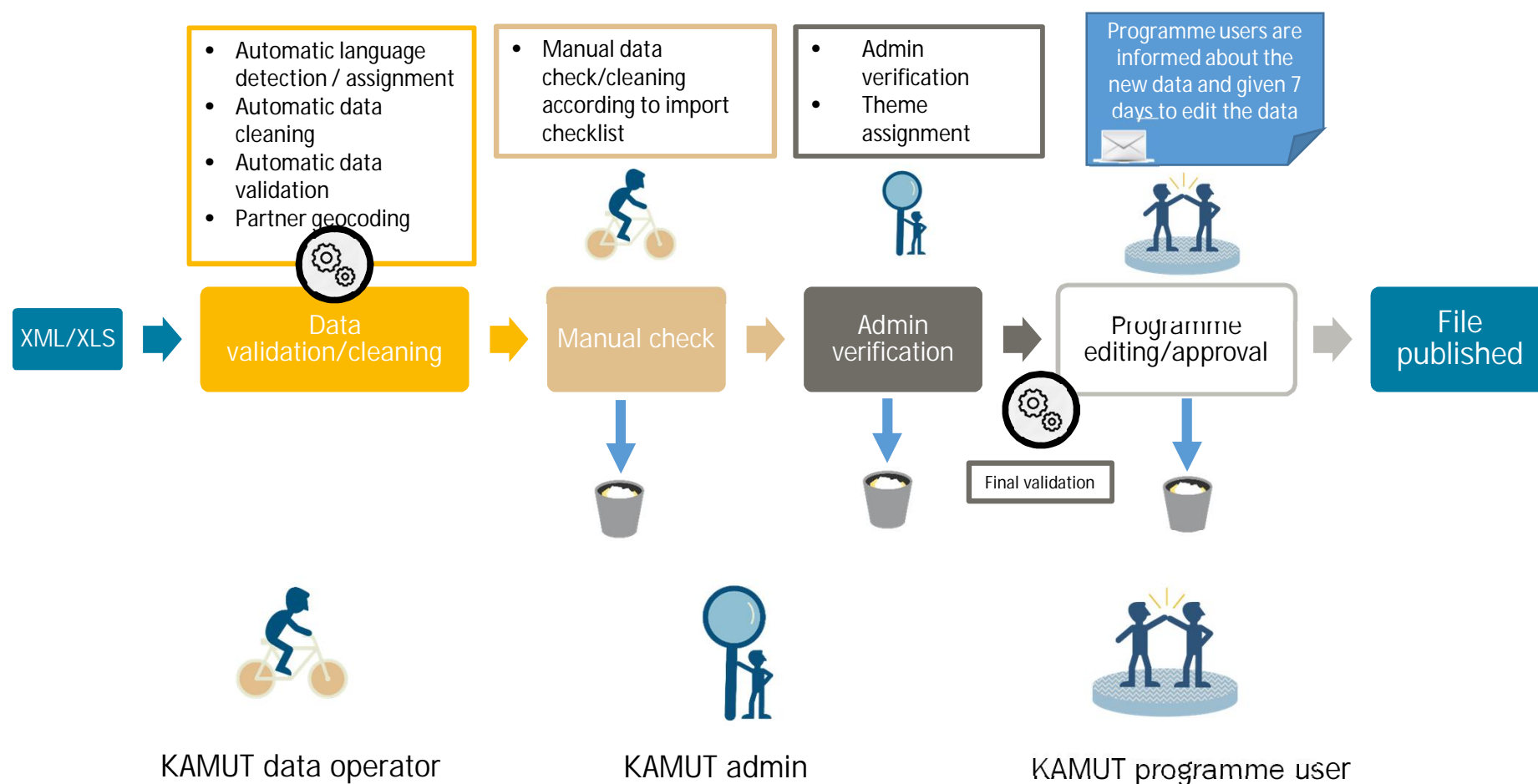
KAMUT (keep.eu automatic and manual updating tool)

- Validators and automatic data cleaning:
 - Date formatting
 - HTML tags replaced with the actual formatting
 - Country names
 - Programme names mapping
 - Language separation
 - Programme specific objectives
 - Format of the different fields
 - Mandatory fields

KAMUT roles

- **KAMUT data operator:** Data operator role allows importing of data files and performing all operations to the imported data.
- **KAMUT Admin:** Data supervisor role allows all operations including thematic assignment changes and data publication.
- **KAMUT Programme user:** Any programme user that has been granted access. Can edit imported files once submission is done by KAMUT data operator. Can also edit, and publish, at any time published data.

Data importing



Introduction to the keep.eu document-collection workflow

(e.g. [Project - Kulturgeschichte Digital / Cultuurgeschiedenis verdigitaald](#))

Group work

Group work

For a prize, please answer the following three questions:

- What is the overall project representativeness of keep.eu for the 2014-2020 period?
- How many 2014-2020 programmes cover this NUTS2 region?
- How many 2014-2020 projects in keep.eu so far include partners from this very same region?

Group work

And now not for a prize, please answer the following question:

- What is the average budget of the 2014-2020 projects in keep.eu with partners from Spain?

Group work

And the last question also for no prize:

- Can I use keep.eu to contact the Portuguese organization Universidade de Aveiro and the responsible people for 2014-2020 project COCKLES?

Group work Questions per group

Group 1

1a. If you could copy or use any part of keep.eu to your programme's website, which part, or parts, would you use? Do you know of current possibilities to use parts of keep.eu in your website?

1b. Do you have concrete examples of improvements to be made to the connection between eMS and keep.eu?

Group 2

2a. What improvements would you make to Statistics?

2b. Please search for examples of multilingualism / language identification in keep.eu. Please share them with the room.

Would you have any proposals regarding the use of multilingualism in keep.eu?

Group work Questions per group

Group 3

3a. How to follow up on projects years after they were finalised?

3b. How to contribute to a more transparent and well coordinated set of data on European funding?

Group 4

4a. How to promote experience sharing using keep.eu?

4b. Please find concrete examples of language that should be simplified or somehow improved in keep.eu. Please let us know a few examples.

Group work Questions per group

Group 5

5a. Which data is there in keep.eu that is helpful in programming efforts? What additional data to collect in order to further help in programming efforts?

5b. What improvements would you make to Programme search? Please familiarise yourself with the coming Programme search in keep.eu (to be published with the next website).

Group 6

6a. What kind of financial and / or legal data is there in keep.eu? Which financial and / or legal data should be added to keep.eu?

6b. How can we currently use keep.eu to tell show the results or impacts of Territorial Cooperation (also connected to national strategies)? How can this be improved?

6c. Is there legal / regulatory information on programmes in keep.eu? What else is needed?

Group work Questions per group

Group 7

7a. What improvements would you make to Project search? Please familiarise yourself with the coming Project & document search in keep.eu (to be published with the next website).

7b. How to promote projects using keep.eu?

7c. Would you create a newsletter for keep.eu? Why? For whom? What contents would you feature there?

Group 8

8a. What improvements would you make to Partner search? Please familiarise yourself with the coming Partner search in keep.eu (to be published with the next website).

8b. What goals would you propose to integrate ESPON / Eurostat / other sources' maps into keep.eu?

8c. Which data is there in keep.eu that is helpful in capitalisation efforts? Which additional data to collect in order to further help with the sector's capitalisation efforts?

Group work Questions per group

Group 9

9a. We are considering implementing the function 'Searches now trending in keep.eu' (further to a suggestion from a participant). Please add a few more examples of functionalities that could be of interest to users.

9b. What can be new sources of data for EU macro-regional strategies?

9c. What information is there in keep.eu re. EU macro-regional strategies? Would you add information?

Group 10

10a. How can we look for synergies among projects in keep.eu? Could this be improved? How?

10b. How can we look for synergies among programmes in keep.eu? Could this be improved? How?

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How to edit published data using new KAMLIT - main view

[Home](#)[Imported files](#)[Published data](#)[Logout](#)

Published data

Select Programme

[Projects](#)[Partnerships](#)[Calls](#)

Projects

Search by project acronym

ID	Acronym	View
646	CISMOB	Edit
647	HELIUM	Edit
649	BRIDGES	Edit
648	BIO4ECO	Edit

How to edit published data using new KAMUT - Projects

[Projects](#) [Calls](#) [Partnerships](#)

Projects

Search by project acronym

ID	Acronym	View
395	BIO4ECO	<div>Edit project</div> <div>Edit</div>
396	BRIDGES	<div>Edit</div>

How to edit published data using new KAMUT - Projects

Acronym

BIO4ECO

Call

1

Specific objective

To improve the capacity of cities to manage sustainable urban policies and practices in an integrated and participative way

Name

Sustainable regional bioenergy policies: a game changer

Description

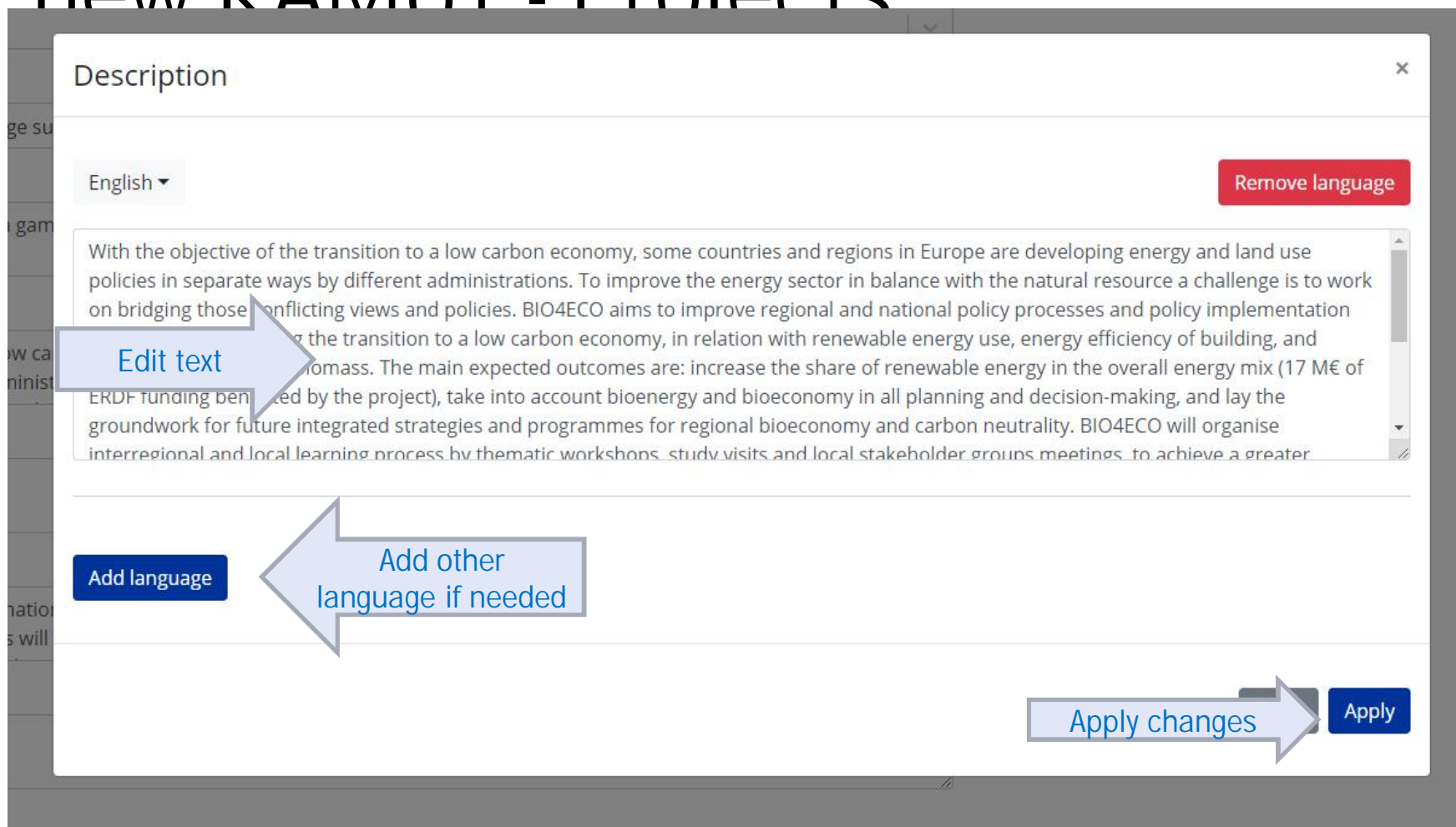
With the objective of the transition to a low carbon economy, some countries and regions in Europe are developing energy and land u policies in separate ways by different administrations. To improve the energy sector in balance with the natural resource a challenge

[Click to edit](#)

Achievements

0

How to edit published data using new KAMIT - Projects



The screenshot shows a web interface for editing project data. The main window is titled 'Description' and has a close button (X) in the top right corner. Inside the window, there is a language selector showing 'English' with a dropdown arrow, and a red button labeled 'Remove language' to its right. Below this is a large text area containing the following text: 'With the objective of the transition to a low carbon economy, some countries and regions in Europe are developing energy and land use policies in separate ways by different administrations. To improve the energy sector in balance with the natural resource a challenge is to work on bridging those conflicting views and policies. BIO4ECO aims to improve regional and national policy processes and policy implementation the transition to a low carbon economy, in relation with renewable energy use, energy efficiency of building, and biomass. The main expected outcomes are: increase the share of renewable energy in the overall energy mix (17 M€ of ERDF funding benefited by the project), take into account bioenergy and bioeconomy in all planning and decision-making, and lay the groundwork for future integrated strategies and programmes for regional bioeconomy and carbon neutrality. BIO4ECO will organise interregional and local learning process by thematic workshops, study visits and local stakeholder groups meetings to achieve a greater'. A blue arrow labeled 'Edit text' points to this text area. At the bottom left of the window is a blue button labeled 'Add language'. A blue arrow labeled 'Add other language if needed' points to this button. At the bottom right of the window is a blue button labeled 'Apply', with a blue arrow labeled 'Apply changes' pointing to it.

Description

English ▼ Remove language


With the objective of the transition to a low carbon economy, some countries and regions in Europe are developing energy and land use policies in separate ways by different administrations. To improve the energy sector in balance with the natural resource a challenge is to work on bridging those conflicting views and policies. BIO4ECO aims to improve regional and national policy processes and policy implementation the transition to a low carbon economy, in relation with renewable energy use, energy efficiency of building, and biomass. The main expected outcomes are: increase the share of renewable energy in the overall energy mix (17 M€ of ERDF funding benefited by the project), take into account bioenergy and bioeconomy in all planning and decision-making, and lay the groundwork for future integrated strategies and programmes for regional bioeconomy and carbon neutrality. BIO4ECO will organise interregional and local learning process by thematic workshops, study visits and local stakeholder groups meetings to achieve a greater

Add language

Add other language if needed

Apply changes Apply

How to edit published data using new KAMUT - Partnerships

ID	Partner	Project	View
3343	Ministry of Agriculture Republic of Latvia	BIO4ECO	 
3342	Kainuun Etu Ltd	BIO4ECO	
3341	Extremadura Energy Agency	BIO4ECO	

How to edit published data using new KAMUT - Partnerships

Total budget

110845,00

Edit any data

Partner

Ministry of Agriculture Republic of Latvia

Project

BIO4ECO

Geocoding

Edit geocoding

Edit geocoding

Save

Save changes

How to edit published data using new KAMUT - Partnerships

Set geolocations 1/1 ×


Name:
Ministry of Agriculture Republic of Latvia

Street

Postcode

Town

Search in the map



Edit address data

Update location on a map

Save changes

How to edit published data using new KAMUT - Calls

Projects	Partnerships	Calls
Calls		
Search by call serial number		
<input type="text"/>		
ID	Serial number	View
295	1	<div>Edit call</div> <div>Edit</div>
294	2	<div>Edit</div>

How to edit published data using new KAMUT - Calls

Edit call

Serial number

Budget

Start date

End date

 Edit data Save

How to edit published data using new KAMUT - revisions

List of revisions

- Revision: 81
- Revision: 80
- Revision: 74

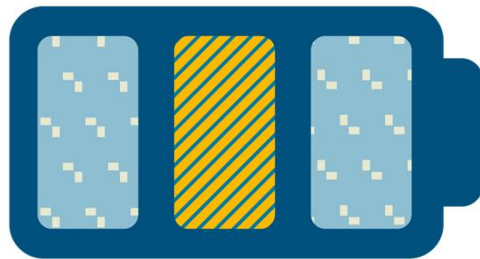
If needed you can always revert back to older revisions of the data.

How to edit published data using new KAMUT - hands on exercises

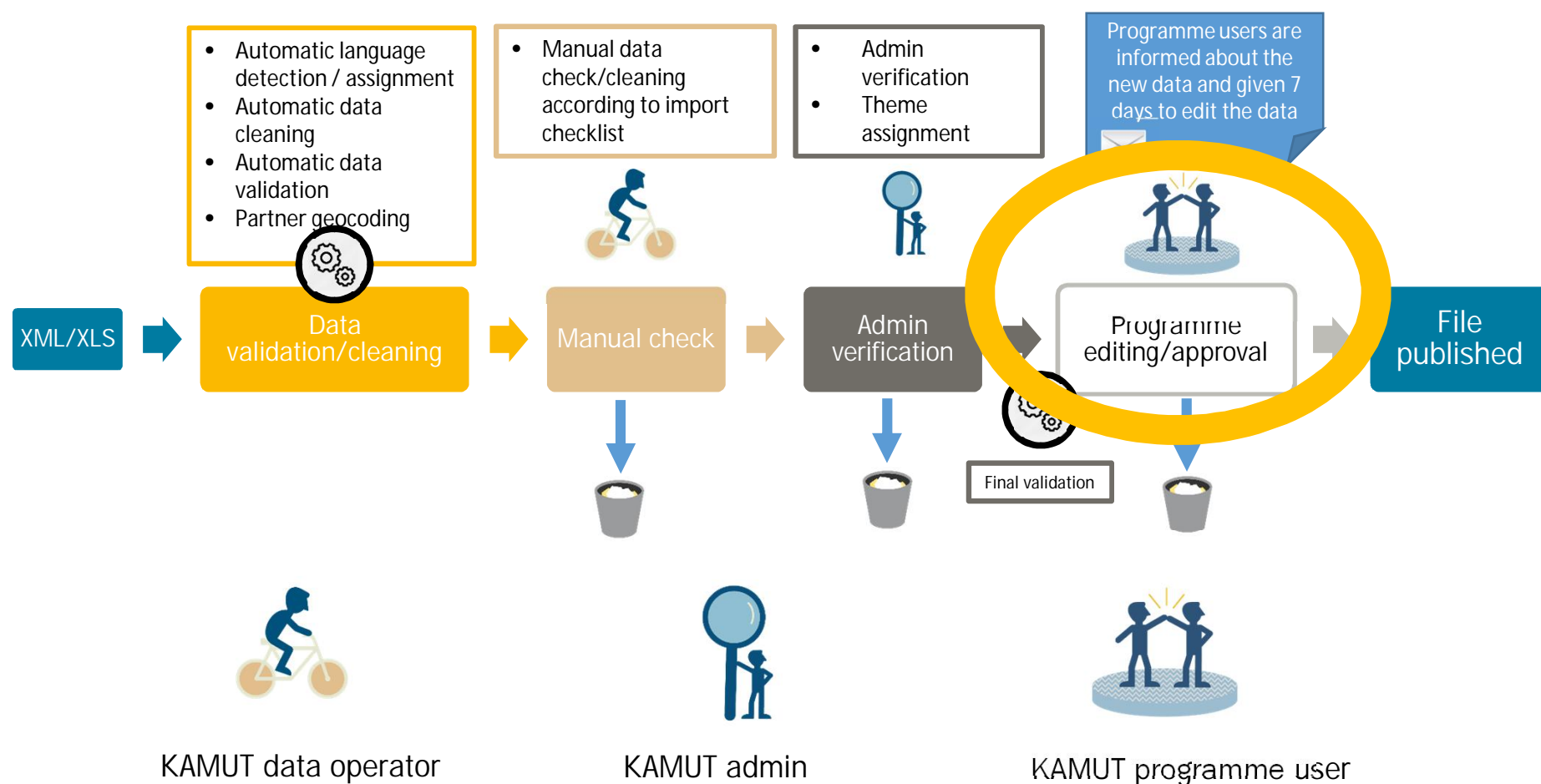
Please log in at training.keep.eu/kamut/login

1. Change project "BIO4ECO" end date to 2021-12-31
2. Add project "BIO4ECO" Infra cost to 100 000
3. Add project "BRIDGES" ENI funding to 10 000
4. Change partnership "Kainuun Etu Ltd" address to "Yliopistonkatu 1, 20100 Turku" and update location
5. Change partnership "Ministry of Agriculture Republic of Latvia" website to <https://keep.eu>
6. Change call "1" budget to 2 000 000

Editing imported data



Data importing



How to edit imported data using new KAMUT

- Reject a file: reject the file completely
- View entries: View and edit projects, partnerships and calls
- Export: export data in the file in keep.eu format
 - Download current: Download the file in KAMUT format with all changes
 - Download original: Download the original file
- Autopublish date: Date after the data will be automatically published if no extension asked

Imported files

Search by filename

Show all ▾

Import date	Status	Name	Type	Programme	Reject	Entries	Export	Autopublish date
2019-10-14	approval	27_import_for_training_Helsinki_approval.xls	xls	2014 - 2020 URBACT III	Reject	View	Download current Download original	

How to edit imported data using new KAMUT - option 1

Filename: URBACT_import_for_training_Helsinki_to_remain_in_approval.xls

1 manual_handling ————— 2 verification ————— 3 approval

Projects Partners Calls						
Filter Rows Show rows with en						
<input type="checkbox"/>	PROGRAMME	ACRONYM	CALL	NAME	DESCRIPTION	EXPECTED RESULTS
<input type="checkbox"/>	2014 - 2020 URBACT III	CISMOB		Cooperative information platform for low carbon and sustainable	CISMOB main vision is to promote innovative ways to reduce carbon	The overall goal of CISMOB is to improve the implementation of
<input type="checkbox"/>	2014 - 2020 URBACT III	HELIUM		Health Innovation Experimental Landscape through Policy	EU regions are well aware of the need to increase sustainability of	Health-inno-ExPo's overall objective is to improve policy instruments by

Description

English

Remove language

With the objective of the transition to a low carbon economy, some countries and regions in Europe are developing energy and land use policies in separate ways by different administrations. To improve the energy sector in balance with the natural resource a challenge is to work on bridging those conflicting views and policies. BIO4ECO aims to improve regional and national policy processes and policy implementation

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ERDF funding benefited by the project), take into account bioenergy and bioeconomy in all planning and decision-making, and lay the groundwork for future integrated strategies and programmes for regional bioeconomy and carbon neutrality. BIO4ECO will organise

interregional and local learning process by thematic workshops, study visits and local stakeholder groups meetings to achieve a greater

Add language

Add other language if needed

Apply changes

Apply

Description

English ▼

Remove language

With the objective of the transition to a low carbon economy, some countries and regions in Europe are developing energy and land use policies in separate ways by different administrations. To improve the energy sector in balance with the natural resource a challenge is to work on bridging those conflicting views and policies. BIO4ECO aims to improve regional and national policy processes and policy implementation of the transition to a low carbon economy, in relation with renewable energy use, energy efficiency of building, and biomass. The main expected outcomes are: increase the share of renewable energy in the overall energy mix (17 M€ of ERDF funding benefited by the project), take into account bioenergy and bioeconomy in all planning and decision-making, and lay the groundwork for future integrated strategies and programmes for regional bioeconomy and carbon neutrality. BIO4ECO will organise interregional and local learning process by thematic workshops, study visits and local stakeholder groups meetings, to achieve a greater

Add language

Add other
language if needed

Apply changes

Apply

How to edit imported data using new KAMUT - option 2

Filename: URBACT_import_for_training_Helsinki_to_remain_in_approval.xls

1 manual_handling 2 verification 3 approval

Projects Partners Calls

2. Select "Three column edit"

1. Select a row

	PROGRAMME	ACRONYM	CALL	NAME	DESCRIPTION	EXPECTED RESULTS
<input type="checkbox"/>		OB	2	Cooperative information platform for low carbon and sustainable	CISMOB main vision is to promote innovative ways to reduce carbon	The overall goal of C
<input checked="" type="checkbox"/>	2014 - 2020 URBACT III	HELIUM	2	Health Innovation Experimental Landscape through Policy	EU regions are well aware of the need to increase sustainability of	Health-Inno-ExPo's c is to improve policy i

Three column edit Delete selected project(s) Filter Rows

How to edit imported data using new KAMUT - option 2

Content changed

programme

2014 - 2020 URBACT III

copy

2014 - 2020 URBACT III

copy

Indication of changes vs published data

Content changed

acronym

CISMOB

copy

CISMOB

copy

Content changed

call

2

copy

call

Copy either imported values or published

Content changed

name - English

Cooperative information platform for low carbon and sustainable mobility .

copy

name - English

Cooperative information platform for low carbon and sustainable mobility .

copy

Edit the content of any field

How to edit imported data using new KAMUT - Partnership geocoding

Filename: 29_import_for_training_Helsinki.xls

1 manual_handling

2 verification

Projects

Partnerships

Calls

<input type="checkbox"/>	ACRONYM	COORDINATES	TYPE	NAME
<input type="checkbox"/>	CISMOB	found	lead	
<input type="checkbox"/>	CISMOB	found	partner	

Double click
"coordinates"

Double click
"coordinates"

How to edit published data using new KAMUT - Partnerships

Set geolocations 1/1 ×


Name:
Ministry of Agriculture Republic of Latvia

Street

Postcode

Town

Search in the map



Close

Edit address data

Update location on a map

Apply changes

Validation errors in imported data

Validation errors are presented with red cell(s) and will prevent moving the file to the next state (Publishing data).

Filter Rows				
SPECIFIC OBJECTIVE	WEBSITE	START DATE	END DATE	
To improve the capacity of cities to manage sustainable urban policies	https://interregeurope.eu/CISMOB		2020-03-31	1
To improve the capacity of cities to manage sustainable urban policies	https://interregeurope.eu/HELIUM	2016-04-01	2020-09-30	2

How to publish a file

Filename: 29_import_for_training_Helsinki.xls

1 manual_handling 2 verification 3 approval 4 publish

Projects Partnerships Calls

	PROGRAMME	ACRONYM	CALL	NAME	DESCRIPTION	EXPECTED RESULTS	ACHIEVEMENTS	EXPECTED OUTPUTS	DELIVERED OUTPUTS
<input type="checkbox"/>	2014 - 2020 URBACT III	CISMOB	2	Cooperative information platform for low carbon and sustainable mobility	CISMOB main vision is to promote innovative ways to reduce carbon footprint of EU regions are well aware of the need to increase sustainability of	The overall goal of CISMOB is to improve the implementation of Health-Inno-ExPo's overall objective is to improve policy instruments by		The main outputs will be the following:	
<input type="checkbox"/>	2014 - 2020 URBACT III	HELIUM	2	Health Innovation Experimental Landscape through Policy				The key outputs of Health-Inno-ExPo are 5 action plans addressing the	

Filter Rows Show rows with errors Expand rows

Save

Use "Move to next state" to publish the file

Move to next state

How to edit imported data using new KAMUT - hands on exercises

Please log in at training.keep.eu/kamut/login

1. Change project "HELIUM" end date to 2021-12-31
2. Add project "HELIUM" Infra cost to 100 000
3. Add project "HELIUM" ENI funding to 10 000
4. Change partnership "Brainport Development N.V." street to Fellenoord 1 and update location
5. Add partnership "University of Aveiro" website to <https://keep.eu>
6. Add partnership "University of Aveiro" ENI funding to 10 000
7. Change call "2" budget to 3 000 000

Our work today: Where are we at?

09.30 Keep.eu's (advanced) functions

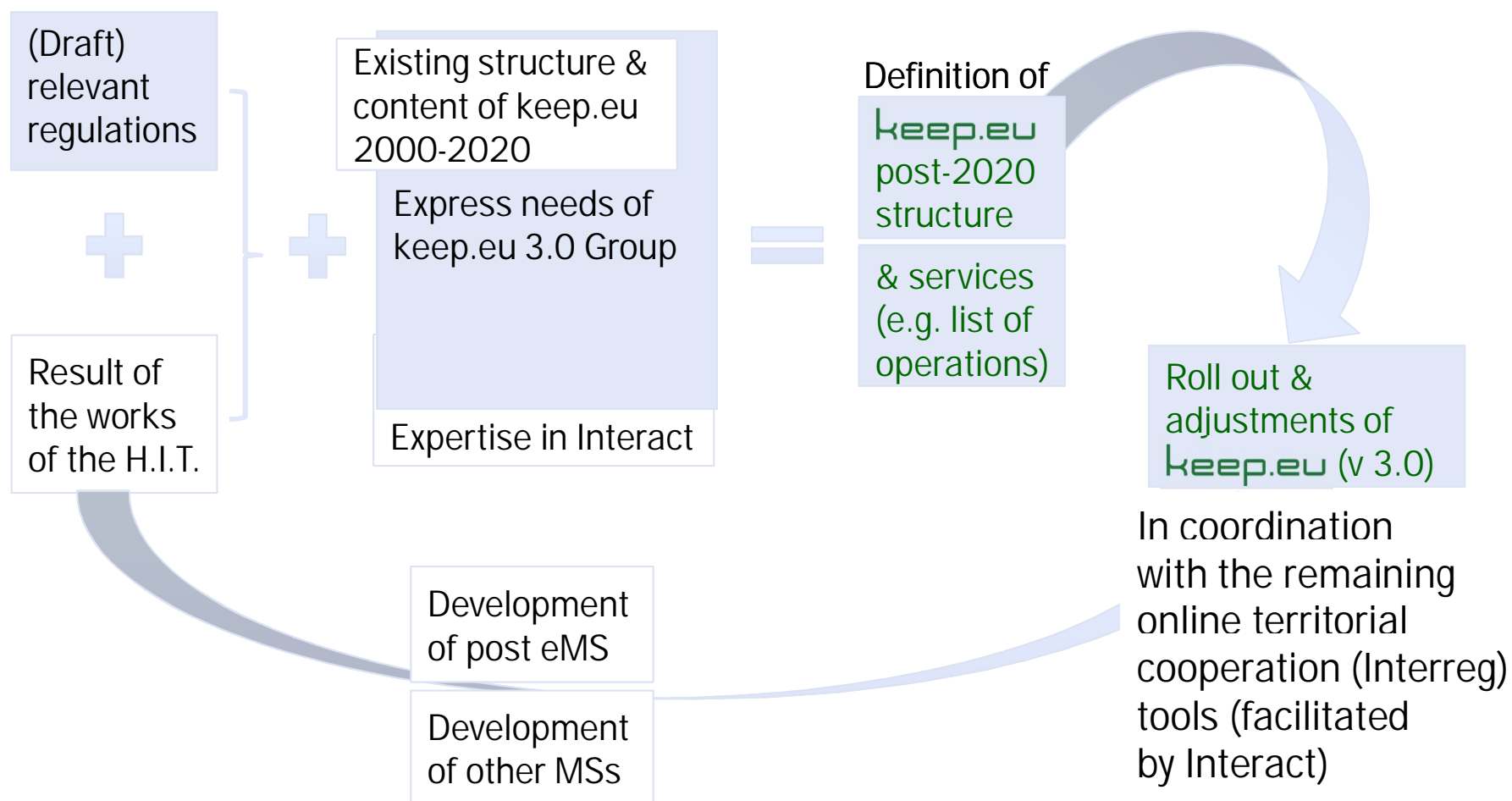
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16.45 End of meeting, how to stay in touch!

Definition of keep.eu's structure & content post-2020



Definition of keep.eu's structure & content post-2020

- Improvements in data collection
- Kick off of the keep.eu content / structure / service definition in the 2nd half 2020
- As of now: List of operations is a service strongly considered for 2021-2027. Preliminary interest in the room?
- Keep.eu 3.0 Group open to all programmes, Member States, European Commission

Still for 2014-2020

- Improvements according to discussions such as today's
- Collection of data
- Collection of documents
- Collection of project achievements

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Contact us any time by mail or through the website

Follow keep.eu for tips on how to use it & news!

Facebook

<https://www.facebook.com/keep.eu/>

Twitter

https://twitter.com/KEEP_EU

LinkedIn

<https://www.linkedin.com/showcase/10568831/>

No planned discussion forum

Cooperation works

All materials will be available on:

www.interact-eu.net