SCO practices

Practices elaborated by:

Member State

Item	Notes	1.
Programme	*OP(s) under which SCOs have been implemented*	**AT** **IGJ/ERDF OP**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Staff**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**RDI**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**all**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**30€/hour**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**staff data 2007-2013**

SCO practices

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Item	Notes	2.
Programme	OP(s) under which SCOs have been implemented	**AT** **IGJ/ERDF OP**
Type of SCO	FR (Flat rate) SSUC (Standard Scale of Unit Costs) LS (Lump sum)	**SSUC**
Cost covered	types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)	**Staff**
Type of operation	type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)	**SME**
Type of beneficiaries	type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)	**SME**
Calculation method	method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)	**34,08€/hour, max. 860 hours/year**
Data	Data: a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..) b) Data source c) How many years have been considered for the data collection	**based on eligiblity rules of previous period**

SCO practices

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Item	Notes	3.
Programme	*OP(s) under which SCOs have been implemented*	**BE** **Interreg BE-NL**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Staff**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Innovation**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**SME owners**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**Art. 67(5)(b), used in other Union policies (H2020)**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**34,12€/h BE** **36,82€/h NL**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**based on H2020 calculation**

SCO practices

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Item	Notes	4.
Programme	*OP(s) under which SCOs have been implemented*	**BE** **Interreg BE-NL**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**Flat Rate**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Travel & accommodation**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**all**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**all**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**1,2% on staff costs**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**historic data of approved projects**

SCO practices

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Item	Notes	5.
Programme	*OP(s) under which SCOs have been implemented*	**CY** **OP Sustainable Development and Competitiveness**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSCU**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs …)*	**Travel & accommodation**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Competitveness, innovation aid scheme**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**SMEs**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**daily rate per destination**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) Statistical** **b) Approved Government rates set per destination country/city** **c) rates applied by the European Commission for overseas travel per destination country/city** **d) Historical data of previous call for same scheme (previous PP)**

SCO practices

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Item	Notes	6.
Programme	*OP(s) under which SCOs have been implemented*	**DE Competitveness**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**Lump Sum**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Exhibition, trade fair participation (stand hire, stand construction, interpreters, transport of exhibits and advertising materials, traveling allowance, toll rates, minimum wage)**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Business development**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**SMEs**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**Lump sum of XX Euro**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) historical Data, statistical** **b) 2007-2013 (payment applications); statistical data** **c) July 2011- January 2013**

SCO practices

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Item	Notes	7.
Programme	*OP(s) under which SCOs have been implemented*	**EE** **OP Cohesion**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs …)*	**Physical adaptation of housing for disabled people**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Construction**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**municipalities**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**per project: For each adaptation a median price was calculated based on offers received** **unit of measurement is an adaptation (most frequent adaptations) / twelve specific units are adopted (for example bathroom)**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) market research** **b) price offers**

SCO practices

Practices elaborated by:

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Item	Notes	8.
Programme	*OP(s) under which SCOs have been implemented*	**EE** **OP Cohesion**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs …)*	**Water and sewage infrastructure**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**water protection**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**private persons**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**construction costs per 10 m on three-step range / trench for water / trench for sewage / water and sewage in the same trench / storage tank**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) market research** **b) price offers**

SCO practices

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Item	Notes	9.
Programme	*OP(s) under which SCOs have been implemented*	**MT** **OPI - TO4, IP4a/4c**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs …)*	**Installations of photovoltaic panels**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**investments in photovoltaic panels**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Public entities, Non-Governmental Organisation,** **Government Departments / Ministries**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**€1165 per kWp generated**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) historical data** **b) projects financed under ERDF 2007-2013** **c) 2 years (2014-2015)**

SCO practices

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Item	Notes	10.
Programme	*OP(s) under which SCOs have been implemented*	**HR OPCC**
Type of SCO	*FR (Flat rate) SSUC (Standard Scale of Unit Costs) LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Staff**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**9-9d 3-3d**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Entrepreneurs (SMEs?)**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable, verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**unit cost of x HRK per hour per specific post according to National Classification of Activities (Sectors)**
Data	*Data: a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..) b) Data source c) How many years have been considered for the data collection*	**a) statistical data b) Croatian Bureau of Statistics c) 12 months**

SCO practices

Practices elaborated by:

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Item	Notes	11.
Programme	*OP(s) under which SCOs have been implemented*	**HR OPCC**
Type of SCO	*FR (Flat rate) SSUC (Standard Scale of Unit Costs) LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Travel & accommodation (per diems)**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**3-3d**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Entrepreneurs (SMEs?)**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**other Union policies**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**https://ec.europa.eu/europeaid/work/procedures/implementation/per_diems/index_en.htm ready made from europeaid**
Data	*Data: a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..) b) Data source c) How many years have been considered for the data collection*	**Taken from other Union policies**

SCO practices

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Item	Notes	12.
Programme	OP(s) under which SCOs have been implemented	**HR OPCC**
Type of SCO	FR (Flat rate) SSUC (Standard Scale of Unit Costs) LS (Lump sum)	**SSUC**
Cost covered	types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs …)	**Travel & accommodation (travel costs)**
Type of operation	type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)	**3-3d**
Type of beneficiaries	type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)	**Entrepreneurs (SMEs?)**
Calculation method	method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)	**other Union policies**
Description of the SCOs resulting from the calculation	unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)	**Based on the travel distance per participant. Travel distances must be calculated using the distance calculator supported by the European Commission(page 5) https://www.erasmusplus.cy/uploadfiles/IDEP/Calls/2018/financial_provisions_2018_en.pdf**
Data	Data: a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..) b) Data source c) How many years have been considered for the data collection	**Taken from other Union policies**

SCO practices

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Item	Notes	13.
Programme	*OP(s) under which SCOs have been implemented*	**HU Territorial and settlement development OP**
Type of SCO	*FR (Flat rate) SSUC (Standard Scale of Unit Costs) LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Daily fee, travel costs related to project management, public procurement procedure**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**divers**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**local government, state institutions/enterprise, non-profit organisation, churches, civil organisations**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**use of SCOs adopted under national schemes**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**daily fee: 500 HUF/day, based on national regulation (It is the minimum value in the regulation)** **travel expenses: based on national regulation, and on the basis of exact distances** **public procurement procedure fee: fixed rate based on national regulation (From 80 000 HUF to 200 000 HUF)**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) adminstrative b) national regulations**

SCO practices

Practices elaborated by:

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Item	Notes	14.
Programme	*OP(s) under which SCOs have been implemented*	**HU** **Territorial and settlement development OP**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**Flat rate**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs …)*	**cost of technical inspector;** **buying property;** **area preparation;** **procurement;** **project management;** **project preparation;** **overhead;** **mandatory publicity**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**divers**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**local government, state institutions/enterprise, non-profit organisation, churches, civil organisations**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**cost of technical inspector: 1%** **purchasing property: 2%** **area preparation: 2%** **procurement: 1%** **project management: 2,5%** **project preparation: 4,2%** **overhead: 0,5%** **mandatory publicity: 0,5% of the total eligible cost of the project.** **The method concerns for projects under the total cost of 200,000 HUF, so within the calls only that group of the projects are obliged to apply tha SCO.**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) historical data** **b) EMIR (national monitoring and information system)** **c) 7 year (2007-2013 programming period)**

SCO practices

Item	Notes	15.
Programme	*OP(s) under which SCOs have been implemented*	**HU** **Competetive Central-Hungary OP**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs …)*	**Travel & accommodation (daily fee, Travel expenses (within the country) Accommodation costs (within the country))**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Making the processes of service provision more efficient in health and social public services, enforcing territorial criteria and retaining staff, with special regard to the disadvantaged population**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**local government, state institutions/enterprise, non-profit organisation, churches, civil organisations**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**daily fee: 1500 HUF / day travel expenses: on the basis of exact distances (can be car and public transport) accommodation costs: It depends the gross cost of accommodation in tourist regions. Each region has a defined cost. This cost should be multiplied by the number of people**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) statistical** **b) national regulations and Hungarian Central Statistical Office**

SCO practices

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Item	Notes	16.
Programme	*OP(s) under which SCOs have been implemented*	**IT PON GOVERNANCE E CAPACITA' ISTITUZIONALE 2014-2021**
Type of SCO	*FR (Flat rate) SSUC (Standard Scale of Unit Costs) LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Staff**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Capacity building**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**in-house**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**Unit cost of X EUR per working hour (updated after three years)**
Data	*Data: a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..) b) Data source c) How many years have been considered for the data collection*	**a) Historical b) expenditures and other relevant information; c) at least three years**

SCO practices

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Item	Notes	17.
Programme	*OP(s) under which SCOs have been implemented*	**IT** **PON GOVERNANCE E CAPACITA' ISTITUZIONALE 2014-2021**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Staff**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Capacity building**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Public administration (ISTAT)**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**other Union scheme**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**Unit cost of X EUR per working hour**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**SCO adopted under Union schemes (EUROSTAT methodology)**

SCO practices

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Item	Notes	18.
Programme	*OP(s) under which SCOs have been implemented*	**IT** **OP Enterprises and Competitiveness 2014-2020**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Staff**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Research and Development**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Universities; Research Centres; Private Companies**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**Unit cost of X EUR per hour distributed by:** **● three categories of Beneficiaries (Universities, Research Centres; Private Companies); and** **● three levels of contractual status (High; Medium; Low).**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) Historical** **b) Beneficiaries** **c) 2009/2016**

SCO practices

Item	Notes	19.
Programme	*OP(s) under which SCOs have been implemented*	**IT** **OP METROPOLITAN CITIES 2014-2020**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Staff**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Investment Priority: 2c; 4c; 4e; 9b; 9i; 9ii; 9v; 9iv; 9vi; Priority Axis : 1, 2, 3, 4 and 5**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Municipalities (Intermediate Bodies of the Operational Programme)**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**A combination of method and regulation: 1) fair, equitable and verifiable method concerning the total staff cost per year and with regard to every position; 2) art. 68 c. 2 to estabish how are the average working hours every year (1.720 hours)**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**Unit Cost of X EUR per empolyee hour, depending on position of each employee**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**Admninistrative data concerning the cost of employee working for local authorities coming from the "national collective agreement".**

SCO practices

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Item	Notes	20.
Programme	*OP(s) under which SCOs have been implemented*	**IT** **ROP ERDF 2014-2020 Lombardy Region**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Staff**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Research and development**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Research centres, Enterprises**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**UNIT COST (hourly staff cost on all projects): 31,35 €/h** **Type of beneficiary:** **- enterprises: 30,58 €/h** **- reserach institutes: 35,47 €/h**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) historical data on closed projects financed by ROP ERDF 2007-2013;** **b) ROP ERDF 2007-2013 of Lombardy Region;** **c) 7 years**

SCO practices

Item	Notes	21.
Programme	*OP(s) under which SCOs have been implemented*	**IT ERDF OP Piemonte**
Type of SCO	*FR (Flat rate) SSUC (Standard Scale of Unit Costs) LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Staff**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Research and development**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Research Centres; Private Companies**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**Unit cost of 30 euro per researcher hour in Research Centres Unit cost of 35 euro per researcher hour in Private companies**
Data	*Data: a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..) b) Data source c) How many years have been considered for the data collection*	**Calculation of average hourly staff cost in Research centres and in private companies on the basis of historical data (validated expenditure for staff costs in research and development in 2007 2013 period). Results discounting based on statistical parameters defined by ISTAT**

SCO practices

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Item	Notes	22.
Programme	*OP(s) under which SCOs have been implemented*	**LT** **Operational Programme for the European Union Funds' Investments in 2014-2023**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Travel & accommodation (short-term)**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**all**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**all**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**Unit cost for short-term trips**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**Unit costs are calculated taking into account the results of historical data analysis, market price analysis and analysis of National legislation**

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Item	Notes	23.
Programme	*OP(s) under which SCOs have been implemented*	**LT** **Operational Programme for the European Union Funds' Investments in 2014-2023**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Consulting costs (external expertise)**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Business development**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Private Companies, Individuals**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**Unit cost for eco-innovation consultations, Eur (hourly)**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) actual market data; b) data source - from survey and National Legal Acts; c) actual market data during the analysed period and Legislation in force** **Based on the collected data, the average hourly rate of consultations as a weighted median average was calculated**

SCO practices

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Item	Notes	24.
Programme	OP(s) under which SCOs have been implemented	**LT** **Operational Programme for the European Union Funds' Investments in 2014-2023**
Type of SCO	FR (Flat rate) SSUC (Standard Scale of Unit Costs) LS (Lump sum)	**SSUC**
Cost covered	types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs …)	**Participation in exhibition costs (external expertise)**
Type of operation	type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)	**Business development**
Type of beneficiaries	type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)	**Private companies**
Calculation method	method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)	**mix: fair, equitable and veifiable + other Union policies**
Description of the SCOs resulting from the calculation	unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)	**Unit cost for participation in international exhibitions, Eur**
Data	Data: a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..) b) Data source c) How many years have been considered for the data collection	**a) the data of 2007-2013 years projects and rates established in National Legal acts and Erasmus + Programme Guide** **The average cost of renting the exhibition space (P1), registration fee (P2) and exhibition stand installation (P3) was calculated per project promoter. Wages (P4) and travel and subsistence (P5) costs were calculated per person.**

SCO practices

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Item	Notes	25.
Programme	*OP(s) under which SCOs have been implemented*	**LT** **Operational Programme for the European Union Funds' Investments in 2014-2023**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs …)*	**Unit cost for international patenting and designs registration (external expertise)**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Research and development**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Universities, Research Centres**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**Unit costs for international patenting and designs registration, formulas**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**1) historical data of projects, collected data of international patenting and designs registration prices;** **2) project data, internet sources, a survey of patent attorneys**

SCO practices

Item	Notes	26.
Programme	*OP(s) under which SCOs have been implemented*	**LT** **Operational Programme for the European Union Funds' Investments in 2014-2023**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSUC**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Unit cost of solar power plant installation in households, Eur**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Renewable Energy production**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Households**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**Unit cost of solar power plant installation in households, Eur**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) Market prices data; b) Suppliers survey; c) collected actual research time data** **The data of components prices were collected from surveys. The collected data was analysed using the SPSS Modeler program and Microsoft Excel functions. In particular, the hypotheses set out in the study were checked. It was investigated, for example, does the price of solar module depend on product type? According to correlation analysis results, it was determined solar power plants installation cost types. True exceptions and extremes were excluded from reserach. And then, the average selling price of the analysed components for solar power plant installation was calculated.**

SCO practices

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Item	Notes	27.
Programme	*OP(s) under which SCOs have been implemented*	**LT** **Operational Programme for the European Union Funds' Investments in 2014-2023**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**Lump sum**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Lump sum of implementation of projects with Seal of Excellence from the European Commission**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Research and development**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Private companies, Universities, Research Centres**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**Lump sum of implementation of projects with Seal of Excellence from the European Commission, but not supported by the SME Facility for Phase 1 activities, Eur**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**1) the data collected from institutions; 2) institutions, internet sources; 3) relevant data at the time of the research** **Based on the results of research, the average values of the eligible costs were determined**

SCO practices

Item	Notes	28.
Programme	*OP(s) under which SCOs have been implemented*	**PL** **Regional Programme (Małopolskie Voivodeship)**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**Lump sum**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs …)*	**Travel & accommodation** **(direct travel costs of SMEs participating in international exhibition - for 1 representant)**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Business development**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**Private Companies**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**Poland 600 PLN/per person,** **Europe (UE) 2700 PLN/per person,** **world 4700 PLN/per person)**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**1) historical data, 2) data collected by MA from payment claims, 3) 2 years (call for proposals 2016-2017)** **Data from call for proposals 2016-2017: 1) extracted 3 homogenous geographical regions for travel costs, (Poland, Europe „World"), 2) assessed average travel costs on historical data of 162 trade and exhibition events from 56 projects, 3) corrected average cost in accordance with real travel costs from 24 finished projects (certified eligible expenditures).**

SCO practices

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Item	Notes	29.
Programme	OP(s) under which SCOs have been implemented	**SE ERDF OP**
Type of SCO	FR (Flat rate) SSUC (Standard Scale of Unit Costs) LS (Lump sum)	**SSUC**
Cost covered	types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)	**Contributions in-kind (staff)**
Type of operation	type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)	**all**
Type of beneficiaries	type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)	**all**
Calculation method	method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)	**fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)	**Unit cost of 39 EUR (330 SEK) per working hour.**
Data	Data: a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..) b) Data source c) How many years have been considered for the data collection	**a) Statistical market data. b) Statistics Sweden (SCB), a government agency for official statistics. Unweighted average for private and public labour markets.**

SCO practices

Item	Notes	30.
Programme	*OP(s) under which SCOs have been implemented*	**SK** **Research and innovation OP**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**Lump sum**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs ...)*	**Feasiblity study**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Business development**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**private companies**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**other Union policies(?)** **H2020**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**1. Feasibility study in english; 2. Successful submission of an innovative project to Phase 2 SME Instrument** **- Costs of personnel directly assigned to the feasibility study; - Travel costs and related subsistence allowances necessary for the feasibility study; - Costs of subcontracting necessary for the feasibility study; - Depreciation costs for equipment directly used for the feasibility study; - Costs of other goods and services directly used for the feasibility study; - Indirect costs.**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**other Union policies(?)** **H2020**

SCO practices

Practices elaborated by:

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Item	Notes	31.
Programme	*OP(s) under which SCOs have been implemented*	**UK** **NI ERDF Investment for Growth and Jobs Programme**
Type of SCO	*FR (Flat rate)* *SSUC (Standard Scale of Unit Costs)* *LS (Lump sum)*	**SSCU**
Cost covered	*types of eligible costs covered by the SCO (e.g. staff costs, indirect cost, travel costs …)*	**Staff**
Type of operation	*type(s) of operation covered by SCO (e.g. Research and Development; Business development, TO11)*	**Grant for R&D**
Type of beneficiaries	*type(s) of beneficiaries which have used SCOs (e.g. All, Public Institutions; Universities; Research Centres; Private Companies etc)*	**SMEs and large companies**
Calculation method	*method which has been used to calculate SCOs (e.g. fair, equitable and verifiable method, use of SCOs adopted under union/national schemes, use of off-the shelf options, draft budget)*	**Fair, equitable and verifiable**
Description of the SCOs resulting from the calculation	*unit of measurement used for the SCO and the amounts/rates (e.g. Unit cost of X EUR per researcher hour; Lump sum of Y EUR for project preparation..)*	**£24 per hour**
Data	*Data:* *a) Type(s) of data used to support the calculation methodology (e.g. historical, administrative, statistical, market ..)* *b) Data source* *c) How many years have been considered for the data collection*	**a) Historical data** **b) Relevant projects verified and funded under 2007-2013** **c) 4 years** **Statistical analysis used to define an average hourly rate**