

# Connecting the dots: efficient preparation of last calls



**21 – 22 February 2019**

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Radisson Blu Hotel, Madrid Prado  
Madrid, Spain



European Regional Development Fund



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### Outline

As Interreg programmes enter the final phase of the programme cycle, the 2019 performance review is an important opportunity to check whether programmes are achieving their planned results in terms of financial absorption and key implementation steps. Gaps in some intervention areas might stand next to overachievement in other fields.

This will open a strategic debate in many programmes:

- How can future calls for proposals contribute to the achievement of programmes' results?
- What are key aspects to be considered when planning, preparing and launching last calls?
- What can be an efficient and effective ways for programmes to use last calls to narrow respectively close the gap between the expected and actually attained outputs?
- What could be leading aspects when formulating the call requirements such as capitalisation or attracting new groups of applicants or spearheading into new ideas for post-2020 etc.?

We would like to discuss all these aspects with you and we will offer, to the extent possible, first-hand experience and insights when it comes to planning last calls.

### Objectives

The core objective of the workshop is the open exchange on experiences, concerns and reflections when considering the preparation of the programme's last calls. We would like to offer you the opportunity to discuss new approaches and good practices, in order to:

- prepare your final rounds in an efficient and effective way; and
- achieve the envisaged targets at priority and programme levels.

### Who is it for?

We foresee the workshop being based on contributions from all participants and group work. We expect you to participate actively in discussions and bring your programme practice(s) to share. We will facilitate the workshop and lead the discussion to conclusions that can be shared with all interested Interreg programmes.

We particularly invite experienced Interreg Programme staff from Joint Secretariats, Managing Authorities and other programme bodies who are involved in the preparation calls.

To keep the workshop effective, we have to limit the participation per programme to a maximum of **two persons**.

We would like to encourage everybody to contact us if you identify a topic on the agenda for which you would be willing to share your practice respectively experience in a presentation.



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### Day one

**Thursday, 21 February 2019**

**09.00 – 09.30** Registration and welcome coffee

**09.30 – 10.00** **Welcome and introduction**

*Interact programme*

- Introduction of participants
- Objectives for the workshop, working method and agreement

**10.00 – 12.30**

**(coffee break**

**11.00 – 11.30)**

**Leading characteristics when formulating call requirements**

*Interact programme*

Objective of the session: we will present, discuss and exchange on key elements to be considered when planning, preparing and launching last call(s) for proposal.

**Pilot experience of last call: “capitalisation through coordination”**

*Luca Ferrarese, Interreg CENTRAL EUROPE programme.*

*Presentation, Q&A.*

**Call contribution to the development of cross – programme collaboration**

*Christopher Parker, Northern Periphery and Arctic programme.*

*Presentation/open discussion, Q&A.*

**Closing the gap: Expectation vs reality**

*Hannes Nagel, Interreg Estonia – Latvia programme.*

*Presentation, Q&A*

**12.30 – 13.30** Lunch break

**13.30 – 16.45**

**(coffee break**

**15.00 – 15.30)**

**Group work: Efficient and effective call preparation**

Objective of the session: participants will have the possibility to deploy their knowledge and experience to prepare the last call for proposals.

**16.45 – 17.00** Wrap up and closure of the first day.



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#### **Day two**

**Friday, 22 February 2019**

**09.00 – 09.15**

Recap of the previous day

**09.15 – 10.00**

**Capitalisation in Interreg: a common practice or still a challenge?**  
*Interact programme*

Objective of the session: we will present different approaches related to capitalisation in Interreg programmes from previous and current programming period, and discuss the main difficulties faced by the programmes.

**10.00 – 10.45**

**Capitalisation: what have we learned so far**  
*Curzio Cervelli, Interreg MED programme. Presentation, Q&A.*

**10.45 – 11.00**

Coffee break

**11.00 – 12.45**

**Group work: Different approaches to prepare a capitalisation call**

**12.45 – 13.00**

Wrap up and closure of the event.

**13.00 – 14.00**

Farewell lunch.



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### Practicalities

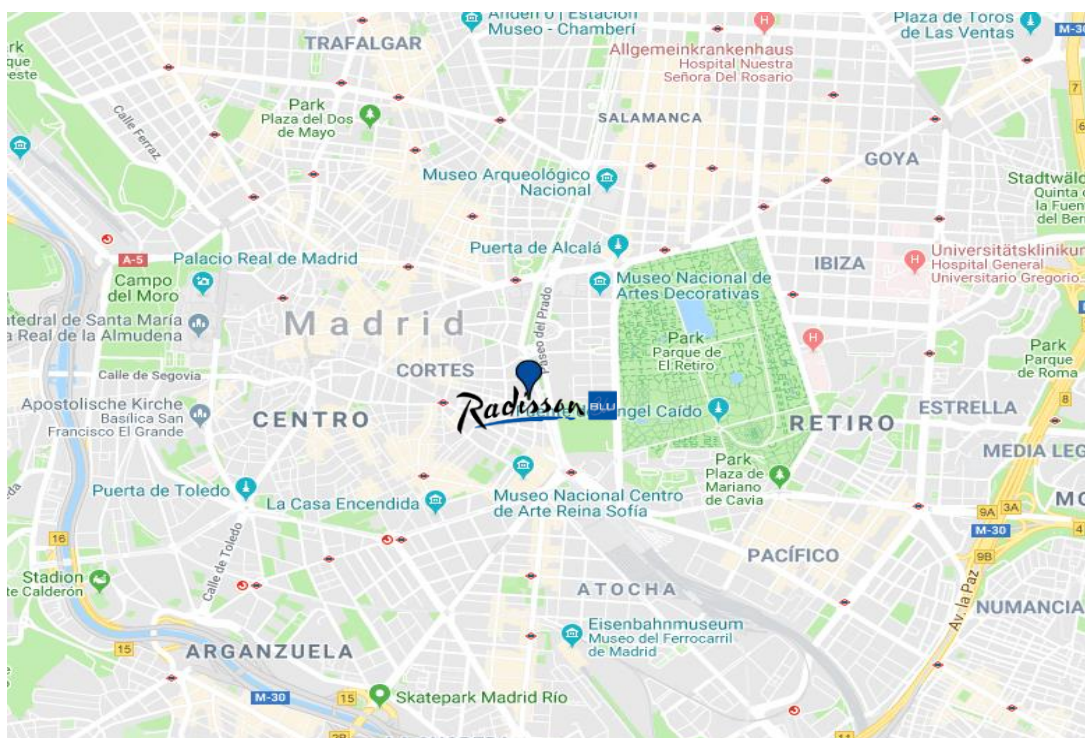
**Participants are responsible for their own travel and accommodation costs. Should you not be able to participate, we strongly invite you inform us as soon as possible!**

### Venue

#### **Radisson Blu Hotel, Madrid Prado**

Calle Moratín 52, 28014 – Madrid, Spain

<https://www.radissonblu.com/en/pradohotel-madrid>



### Travel

The “Radisson Blue hotel, Madrid Prado” is located 500 m from **Atocha** high-speed Train Station.

### By train

The Spanish railway company RENFE, connects Madrid with the Madrid Barajas airport through the local train network service "Cercanías" C1 and C10 lines.

The train station is on the terminal T4 floor -1, and is called **Aeropuerto T4**. To move to the other terminals there is a **free shuttle bus service** connecting the terminals.

Single ticket tariff is **€ 2,60** valid for one journey in the two hours after it is issued. For passengers with long distance train tickets, or an AVE ticket (high-speed train), this service is free. Return ticket tariff is **€ 5,20**, and outbound journey must be made in the



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two hours after the ticket is issued, but return must be made any time until the next day. The transport passes are also valid.

#### Schedule

The first train with destination to T4 Airport leaves at 6.02 hours from Príncipe Pío (Madrid), and the last leaves at 02.33 hours

The first train to Madrid (Príncipe Pío) leaves at 5.56 hours, and the last at 22.25 hours.

Frequency: Every 15-20 minutes.

#### By metro

There is a metro line from Madrid city to the airport terminal T4: Metro Line 8 Nuevos Ministerios - Aeropuerto T4. The line has two metro stations at the airport.

L8 Metro stations to Madrid airport Madrid airport Aeropuerto T4 metro-subway station Access to the Terminal T4 metro-train station

From 6.05 a.m. (morning) to 1.30 a.m. (night).

The route to the airport since the beginning of the line 8 takes 13/15 minutes to the T1-T2-T3 metro station (first stop at the airport), and takes 5 minutes more until the second metro station at the airport (the last stop), at the terminal T4.

Please, pay attention: between metro stations "Aeropuerto T1 T2 T3" and "Aeropuerto T4" there is a metro station called "Barajas". This metro station is in the town, **not in the airport**.

From the train station **Atocha Renfe**, you can get to the airport, passing 14 more metro stations:

Atocha-Renfe train station to Tribunal, via metro line 1.

Change trains in Tribunal to take the metro line 10 in direction to Nuevos Ministerios.

Change trains in Nuevos Ministerios to take the metro line 8 in direction to the airport.

#### At the airport, there are two metro stations:

the first one is "**Aeropuerto T1-T2-T3**", situated at the centre of the terminal T2 floor 1;

the second one is "**Aeropuerto T4**", situated at terminal T4 floor -1.

Again, pay attention: between metro stations "Aeropuerto T1 T2 T3" and "Aeropuerto T4" there is a metro station called "Barajas". This metro station is in the town, not in the airport.

#### By bus

The airport connects Madrid city centre via urban buses of the Municipal Transport Company (EMT), lines 200, Exprés-203, N27 Exprés, and 101.

Service schedule for everyday of the year: 6:00h to 23:30h. Tickets and fares are available on <https://www.crtm.es/billetes-y-tarifas/billetes-y-abonos.aspx>.

#### By taxi

Madrid airport disposes of several public taxi ranks, distributed over all airport terminals. They are located at:



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Terminal T4 floor 0, Arrivals area,  
Terminal T4 floor 2, Departures area,  
Terminal T1 floor 0, Arrivals area,  
Terminal T1 floor 1, Departures area,  
Terminal T2 floor 0, Arrivals area,  
Terminal T2 floor 2, Departures area,  
Terminal T3 floor 0, Arrivals area.

The final price for your ride should be indicated by the taximeter. Therefore, we recommend that you **make sure that driver starts the meter at the beginning of the trip and it shows the minimum rate or initial service**. It is possible to request your invoice once you arrive at your destination.

The price for a taxi ride from the Madrid-Barajas airport to the centre of Madrid\* is a flat rate **€ 30** one way, it is **Fixed airport Rate 4**

You can find more detailed information to better organise your trip here:  
<https://www.aerpuertomadrid-barajas.com/eng/home.html>

### Accommodation

For additional accommodation options other than Radisson Blue hotel, Madrid Prado you can check: [www.booking.com](http://www.booking.com), [www.hrs.com](http://www.hrs.com), or similar hotel booking websites.

### Contact

Should you have any further questions, please feel free to contact:

Besiana Ninka  
Interact Office Vienna  
t: +43 1 89 08 088 2387  
m: +43 664 816 2187  
[besiana.ninka@interact-eu.net](mailto:besiana.ninka@interact-eu.net)

***We are looking forward to meeting you in Madrid!***