

# **A perfect monitoring system**

**from the perspective of the CA**

## About us



- Province of East Flanders (BE) = Certifying Authority since Interreg III
- Development Agency East Flanders = Certifying Cell
- Team based in Ghent
  - 2 policy officers (leading and supporting)
  - 2 accountants
  - 5 experts
  - 1 administrative assistant


## **5 Interreg programmes**

- 2 Seas: 256 648 702 EUR ERDF
- Europe: 359 326 320 EUR ERDF
- France–Wallonia–Flanders: 169 977 045 EUR ERDF
- North-West Europe: 396 134 342 EUR ERDF
- Flanders–The Netherlands: 152 575 585 EUR ERDF

## **1 Initiative**

- Urban Innovative Actions: 371 925 133 EUR ERDF

# Monitoring Systems

Programme / Initiative	Report submitted in....
 <p>Interreg 2 Seas Mers Zeeën European Regional Development Fund</p>	PMS
 <p>Interreg Europe European Union   European Regional Development Fund</p>	iDB
 <p>Interreg France-Wallonie-Vlaanderen UNION EUROPEENNE EUROPESE UNIE</p>	The application has no name yet
 <p>Interreg North-West Europe EUROPEAN UNION</p>	eMS
 <p>Interreg Vlaanderen-Nederland EUROPESE UNIE Europees Fonds voor Regionale Ontwikkeling</p>	e-loket
 <p>UIA   URBAN INNOVATIVE ACTIONS</p>	PMS

# 1. Required basic information

## Structure of the database:

- priority
- project
- partner

## Search function

- **Project**
  - project number (=> priority)  
(e.g. **5.11.1** Technical Assistance)
  - project name
  - lead partner
  - bank account certificate
  - signed subsidy contract
  - total budget (TEC and ERDF)

- public/private financing
- changes budget/subsidy contract need to be clear (e.g. summary with date and version number)
- all financial / subsidy contract changes should be automatically notified to the CA

- **Partner**

- total budget (TEC and ERDF)
- public/private financing



Notification to CA with changes in the subsidy contract or budget (e.g. bank account, name of partner, amount TEC, ...)



# Search function

- Priority
- Project
- Partner
- Country
- Date subsidy contract
- Private financing
- IPC / FPC
- Accounts



## 2. Payment order (printable)

- priority
- project number
- project name
- lead partner
- bank account lead partner
- total amount TEC and ERDF payment order
- total amount TEC and ERDF per partner
- (total MS Contribution for TA)
- total amount public / private per partner
- date and number of the payment order



Notification to CA if MA validates payment order

# Functionalities for CA in the monitoring system

- Ultimate payment date for CA:
  - Payment term for CA
  - 90 days between declaration of partner and payment by CA
- Timeline of all controls on the payment request
- Possibility to validate or refuse payment order (with comment)
- When date of payment is entered by CA, mail to LP is processed with details for payment to partners



- Possibility to correct manually entered data (e.g. date of payment)
- CA checklist for payments, IPC/FPC, accounts as part of the payment procedure
- All relevant documents uploaded in the system (quality control CA)

### 3. Interim / Final Payment Claim

- list of all payments to projects in a certain period
- possibility to select payments to certify to EC (e.g. amount on going quality controls are left out, draft version of IPC/FPC)
- possibility to leave out negative lines (corrections to be deducted in accounts)
- overview in relation to each accounting year
- date of submission of IPC is automatically added to expenditure
- number IPC: ay\_IPC 1 - ay\_IPC 2 - ay\_IPC 3 etc. or IPC 1 to 10

## 4. Accounts

- Irregularities:
  - Withdrawal or recovery
  - Amount TEC and ERDF
  - Corresponding public contribution
  - Date of validation by MA
  - Accounting year in which the expenditure is declared to EC
  - Number and/or date of IPC
  - Nature of finding (e.g. art. 71)
  - Follow-up: recovered (by repayment?), to be recovered, irrecoverable

- Errors < 250 EUR to recover or not
- List of all negative lines on expenditure in relation to each accounting year
- Possibility to select corrections to deduct in appendix 1 of the accounts  
(e.g. corrections in IPC => appendix 2, 3 or 5 of Annex VII, draft version accounts)
- Date of submission in accounts is automatically added to expenditure



**Thank you for your attention!**