

# Raising Project Quality in Interreg - workshop for beginners

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**Agenda**  
**25 October 2018**  
Hotel NH Pisa  
Pisa, Italy





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### **Outline**

This event is a spin-off of the Raising Project Quality workshop held in Rome in October 2016 and in Prague in February 2017. At this workshop we will aim to explain existing and new solutions that programmes can use during the project development, selection and implementation process to improve Interreg project characteristics that increase the quality.

### **Objective of the workshop**

The objective of the event is, through active participation, to identify and learn existing practices in the project's lifecycle (development, selection, contracting, implementation, reporting phases) that help increase the quality of Interreg projects.

### **Format of the workshop**

Interact will facilitate the workshop expecting contributions in the form of **active participation** in discussions about programme practices used to increase the quality of projects.

### **Who is it for?**

The event is dedicated to novel Interreg programme staff from the Joint Secretariats, Managing Authorities and other programme bodies which are working on project assistance, development and monitoring and wish to increase their knowledge of practices aimed to increasing project quality.



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### **Draft Timetable**

<b>09.00 – 09.30</b>	Registration and welcome coffee
<b>09.30 – 10.00</b>	Introduction and presentation of participants
<b>10.00 – 11.00</b>	Project development phase <ul style="list-style-type: none"><li>• Guidance for projects: How to make sure that project applicants read, understand and take into account when preparing a proposal? We will focus on approaches and practices that really work.</li><li>• Project assessment: How to set up assessment procedures to make sure the best quality projects (and not best written projects) are recommended for funding? We will discuss options on scoring (weighting, thresholds), assessors, and different approaches to assessing proposals.</li></ul>
<b>11.00 – 11.30</b>	Coffee Break
<b>11.30 – 13.00</b>	Continuation... <ul style="list-style-type: none"><li>• Project selection and complaints: Building trust and competence of staff involved in the selection of projects and consequences of selection decisions (what a project can complain about).</li></ul>
<b>13.00 – 14.15</b>	Lunch Break
<b>14.15 – 15.30</b>	Project implementation phase <ul style="list-style-type: none"><li>• Contracting: What can/should be done at this stage to improve the project quality?</li><li>• Guidance, capacity building and assistance to partnerships: How can the programme help partnerships to at least maintain the project quality or even increase it during the implementation?</li></ul>
<b>15.30 – 16.00</b>	Coffee Break
<b>16.00 – 17.30</b>	Continuation... <ul style="list-style-type: none"><li>• Reporting and quality check: How can the quality of projects be checked and how to capture the success stories of projects? Other means of following the project (not only reports) during the implementation.</li><li>• Project underperformance: What does it mean and when can it be observed? What are the consequences of underperformance (procedures used), if any? What measures can be taken to improve it?</li><li>• Follow-up activities: Can we increase the quality of projects during implementation by introducing the follow-up procedures and which could these be?</li></ul>
<b>17.30 – 17.45</b>	Wrap-up and closure of workshop



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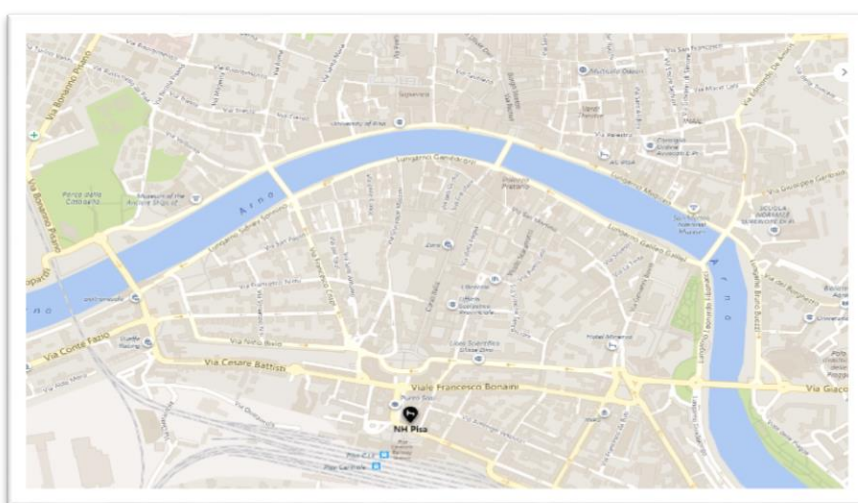
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### **Practicalities**

The Galileo Galilei International Airport of Pisa has daily connections with Milan, Rome, London, Paris and many other Italian and European cities. Alitalia and many low-cost airlines have daily flights to and from Pisa Airport.

Pisa's Central Train Station connects Pisa to major cities in Italy and Europe by way of the Florence, Turin-Genoa, and Rome routes.

[PISAMOVER](#) offers an easy connection from Pisa's airport to the train station.



### **Venue**

[Hotel NH Pisa](#) is located in front of Pisa's Central Train Station  
Piazza della Stazione 2, 56125, Pisa – tel +39 050 43290

### **Travel**

Every participant is responsible to take care of his/her travel.

### **Accommodation**

Every participant is responsible to take care of his/her accommodation in Pisa.  
In this [link](#) you can find valuable information about the city and hotels

### **Other information**

In case of any question, please contact the event organiser:

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