

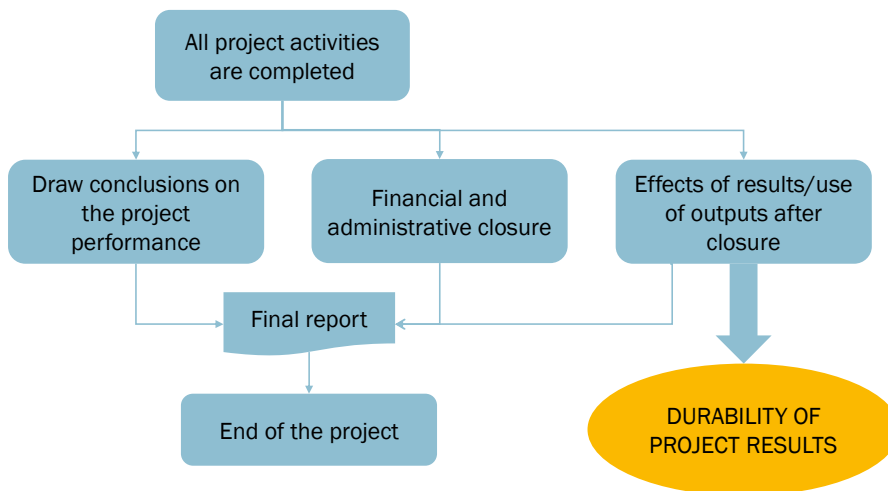
# Project closure

Interreg project management camp  
3-6 July 2018 | Wroclaw, Poland



Robert Mazurkiewicz, Interact Programme

## What happens at this stage



## How can projects prepare for closure?

- **Plan closure:**
  - resources
  - timing
  - last reimbursement
  - accumulate project records
- **Be aware of:**
  - strict deadlines established by programme bodies for submitting documents;
  - complexity of documents and information required by programme bodies.
- **Coordination is needed between project partners!**

## Obligations after project closure

- Retention of documents:
  - Programme rules – 2 or 3 years
  - If State Aid involved – 10 years
- Ownership of project deliverables
- Revenues
- Irregularities found after project closure

## How can programmes help prepare projects for closure?

- Be clear what the actual end date means.
- Explain what is required for closure i.e. resources.
- Encourage preparation of closure in the last project quarter.
- Inform what programmes will do with information.
- Appoint a person for ensuring necessary follow-up.



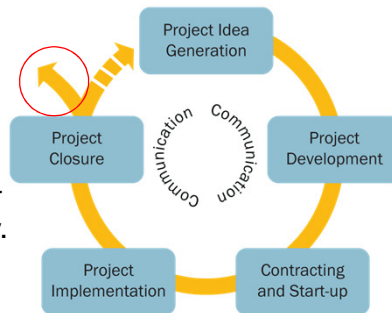
## Project legacy

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## Project legacy

- Ensuring that project activities have a lasting impact on beneficiary organisations and stakeholders.
- Ensuring that project activities have a lasting impact on the wider programme area and further away.
- Trying to ensure that there is commitment and funding to take the next steps.



## Ensuring a lasting impact



## **Cooperation works**

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All materials will be available on:

[www.interact-eu.net](http://www.interact-eu.net)