



Interreg

Latvija–Lietuva

European Regional Development Fund



EUROPEAN UNION

Simplification of procedure on project changes in Interreg V-A Latvia-Lithuania Programme 2014-2020

Information about the programmes



Latvia-Lithuania Cross Border Cooperation Programme 2007-2013

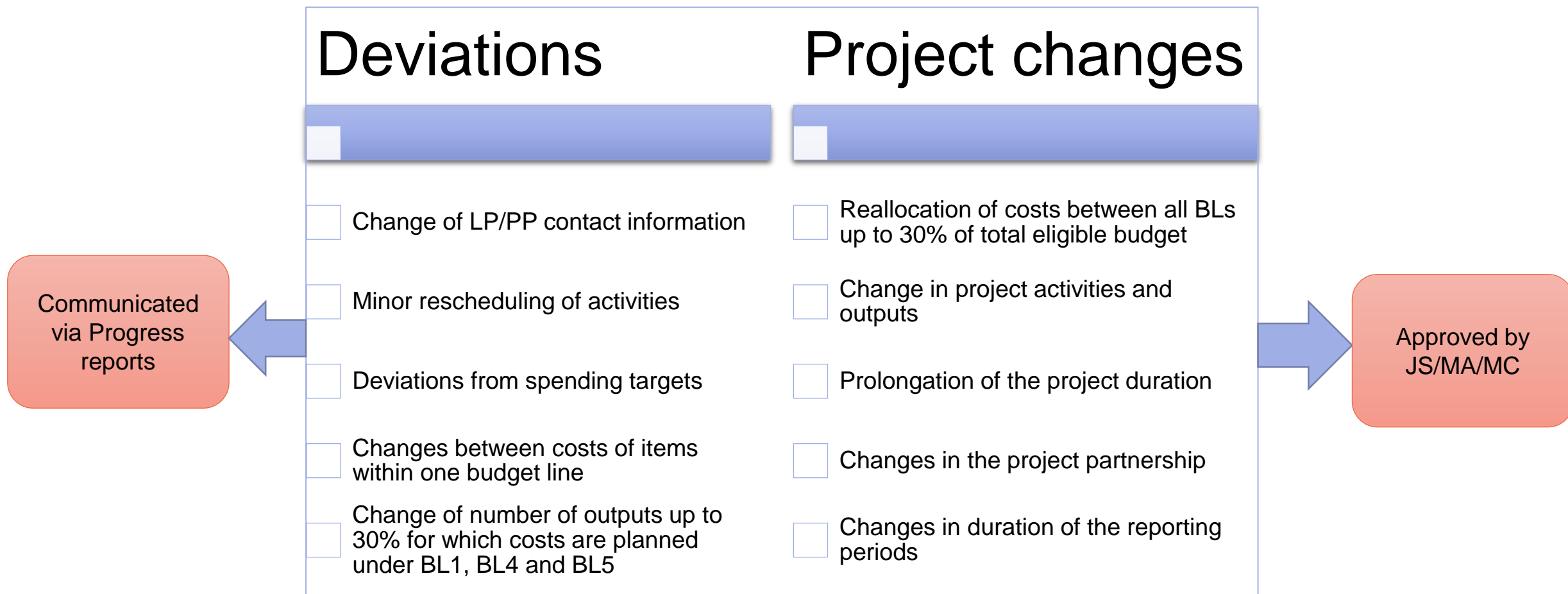


Interreg V-A Latvia-Lithuania Programme 2014-2020

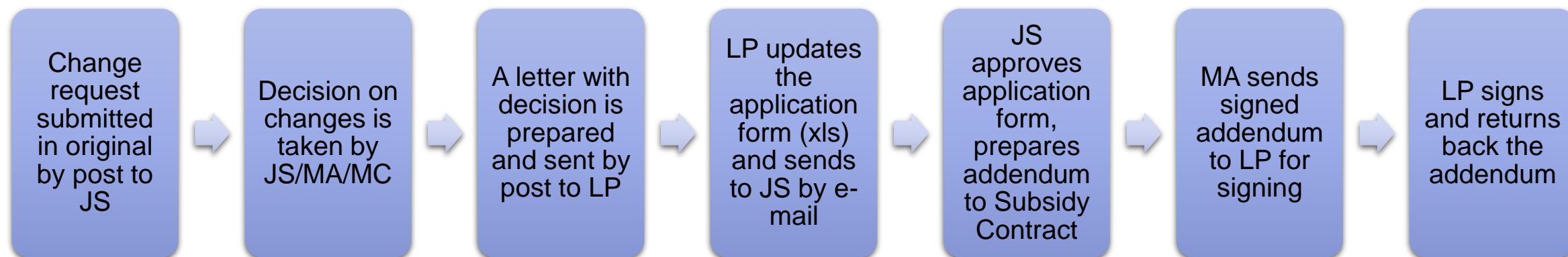
Programme budget	60,1 mln	51,6 mln
Number of approved projects	129	90
Number of calls for proposals	4	2



Project changes 2007-2013

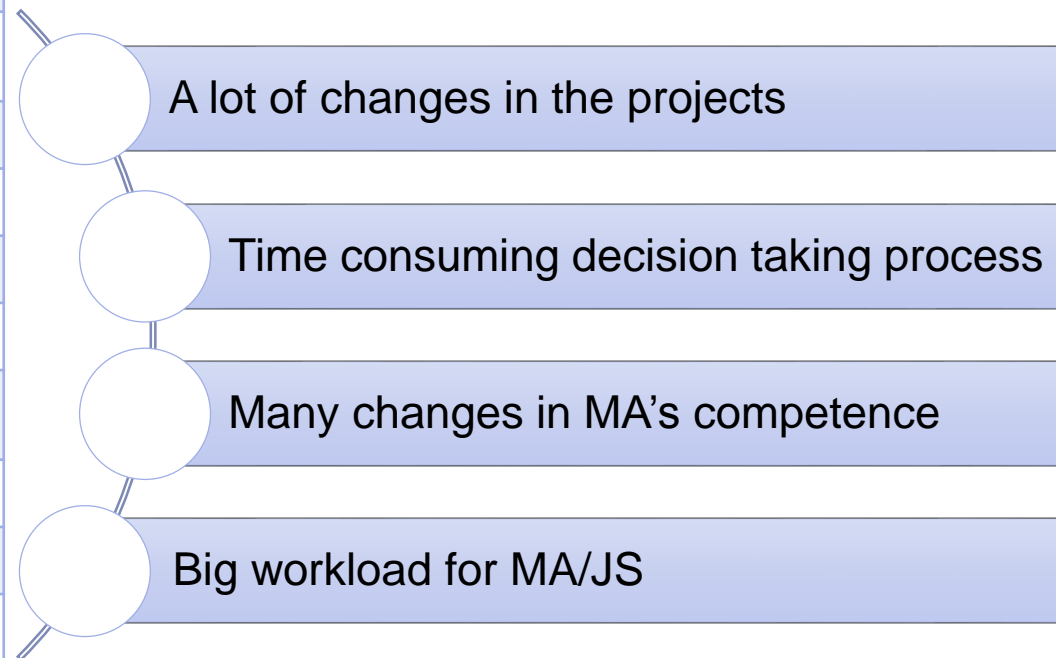


Changes procedure 2007-2013



Statistics on changes 2007-2013

4th call for proposals	
Number of projects	49
Total number of changes per call, out of them:	146
• Approved by JS	51
• Approved by MA	93
• Approved by MC	2
Av. number of changes in a project	3
Duration of decision taking procedure (from submission of request for changes till issuing a decision):	
• by JS	8 days
• by MA	20 days
• by MC	23 days
Time from submission of request for changes till signing addendum to the Subsidy Contract	1-1,5 month



Project changes 2014-2020

Deviations communicated via progress reports

- ✓ Change in LP/PP contact data
- ✓ Rescheduling of project activities
- ✓ Changes in quantity of communication tools
- ✓ Minor adjustments in the activities/deliverables
- ✓ Changes in costs between planned items within one BL and for costs planned under BL1 (real costs method)
- ✓ Changes in (re)construction documents not affecting information in the application form

Minor changes approved by JS

- ✓ Minor adjustments in planned activities/deliverables affecting their substance
- ✓ Changes of number of employees planned under BL1

Major changes approved by MA/MC

- ✓ Partnership change
- ✓ Reallocation between budget lines and partners up to 30% of the total eligible budget
- ✓ Change in the project activities (increase/decrease, adding new activities/outputs)
- ✓ Prolongation of project duration
- ✓ Change of reporting periods
- ✓ Change of VAT payer status

Simplification in 2014-2020 (1)



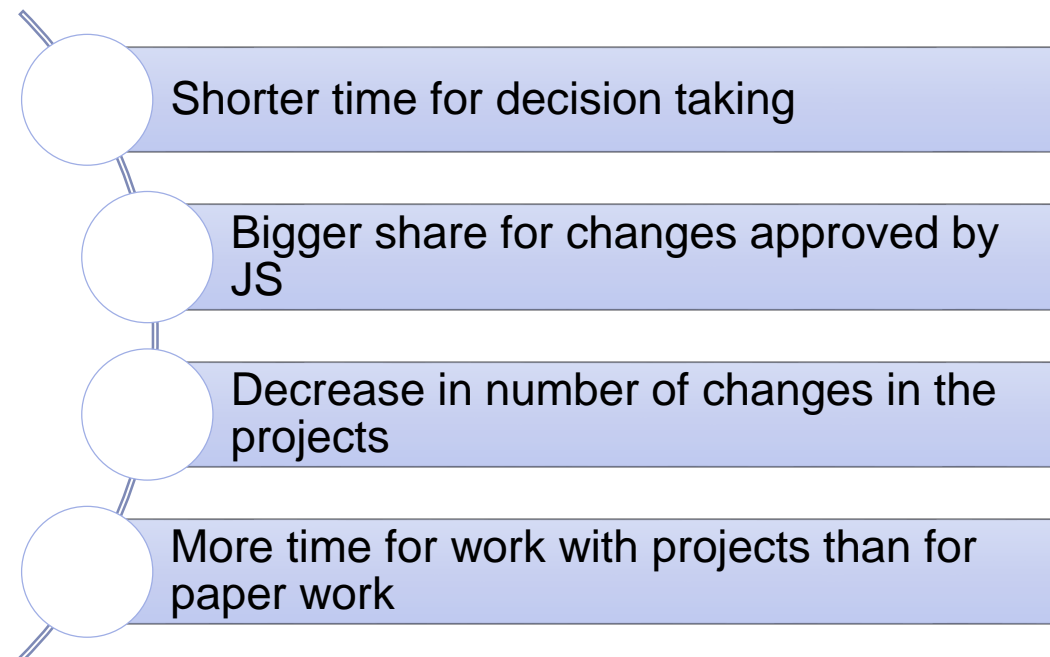
- ✓ **More changes** are allowed to be **deviations** and can be communicated in progress reports
- ✓ **Minor adjustments in the project work plan** (e.g. change in number of planned seminars, meetings, number of participants, introduction of new items, minor changes in (re)construction works) can be **approved by the JS** not by MA
- ✓ **Use of flat rates** – obligatory for office and administration costs and optional for staff costs
- ✓ **Use of eMS** – request for changes submitted electronically without waiting for originals of the documents; application form is updated in the system

Simplification in 2014-2020 (2)

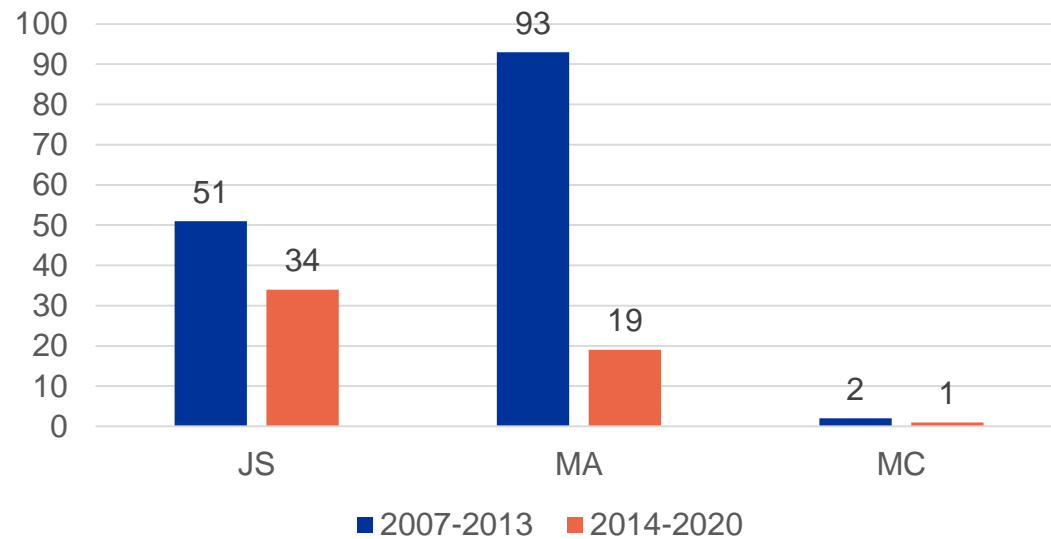


- ✓ **MA and JS are** working **in one institution** – **shorter time for decision taking** process and issuing decisions
- ✓ **Use of e-signature** for sending decisions electronically to Latvian partners
- ✓ Application form is not attached to the Subsidy Contract - **no addendums** for project changes (addendum is prepared in case when the text or data in Subsidy Contract change)

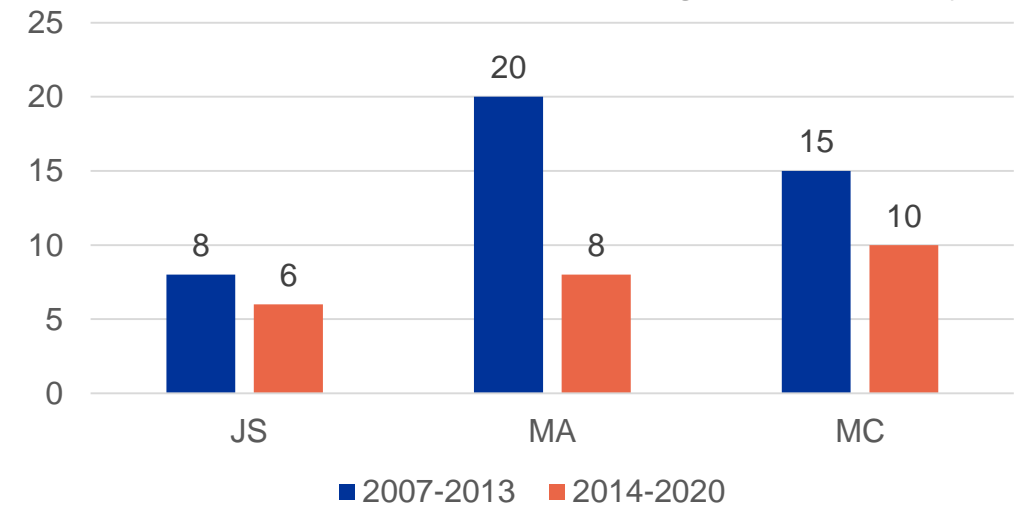
1st call for proposals	
Number of projects	41
Total number of changes per call, out of them:	54
• Approved by JS	34
• Approved by MA	19
• Approved by MC	1
Av. number of changes in a project	2
Duration of decision taking procedure (from submission of request till issuing a decision):	
• by JS	6 days
• by MA	8 days
• by MC	10 days



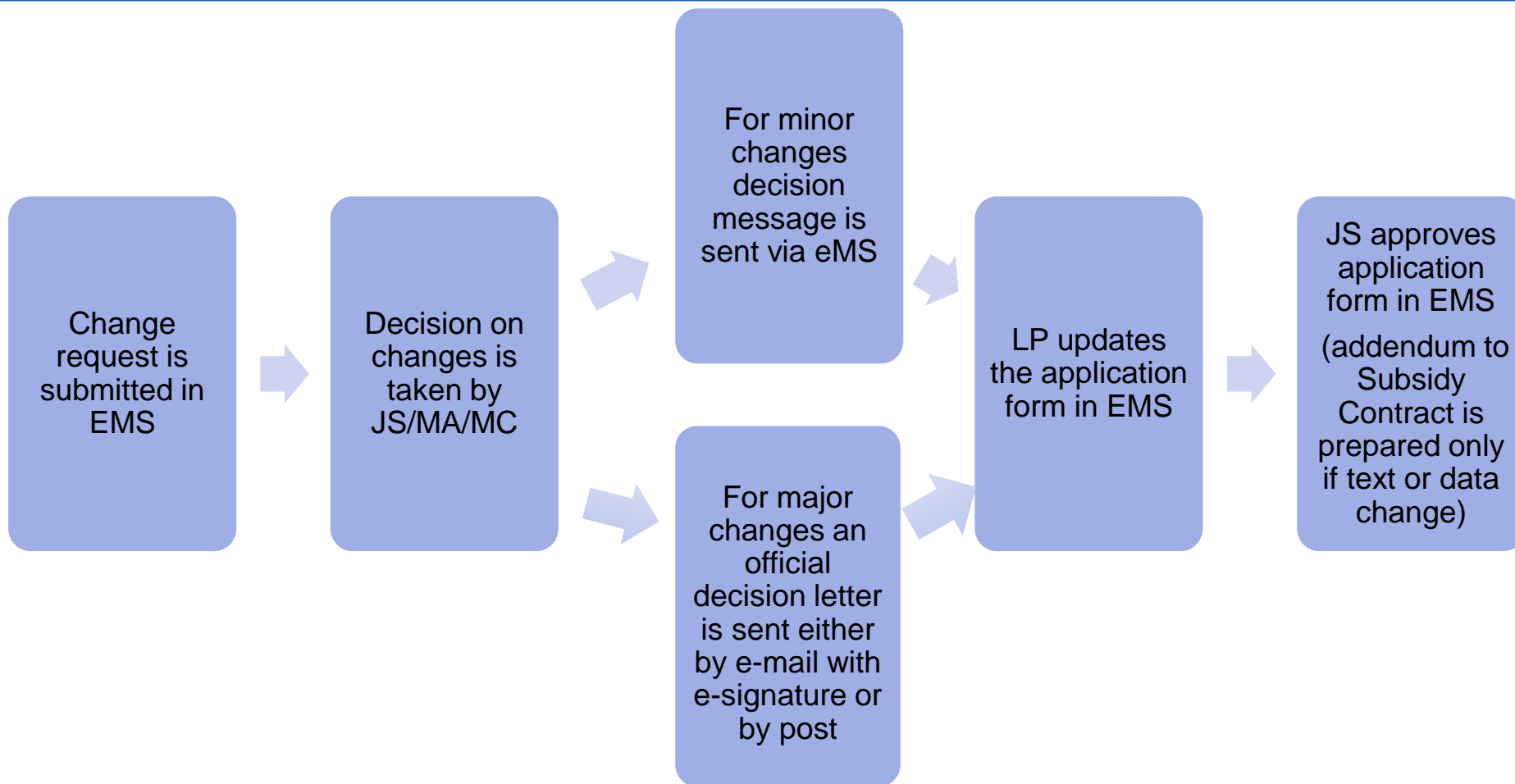
Project changes approved by JS/MA/MC



Duration of decision taking process (in days)

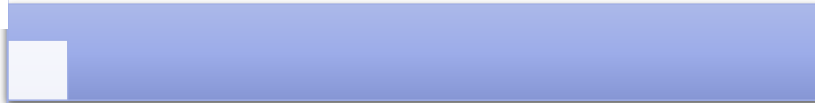


Changes procedure 2014-2020



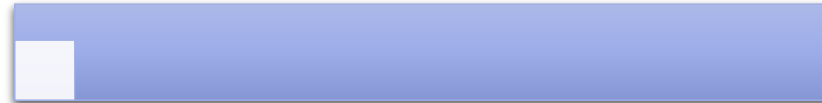


Challenges



- ☐ Low quality of submitted requests for changes – workload for JS and long time for harmonisation
- ☐ Still many project budget reallocations
- ☐ Too detailed application forms – lot of changes needed

Improvements



- ☐ Webinars/trainings on preparation of the requests for changes
- ☐ Simplification of costs (lump sums, standart unit costs, etc.)
- ☐ Less details in the application form
- ☐ More frequent use of flat rate for staff costs
- ☐ Joint use of e-signature in Latvia and Lithuania





Thank you!

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