

# Interreg Programme Management for Beginners

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24 - 25 April 2018 | Budapest, Hungary

**Interact Programme**



# Objectives

- Present and discuss all stages of an **Interreg programme life cycle**, to give the most optimal overview of programme procedures, management bodies, regulatory framework and implementation requirements.
- Identify ways of addressing the most challenging aspects of the **programme management**.
- Discuss the latest trends and requirements related to **management of projects** and its contribution to the programme objectives.

# Some words about the agenda

Day 1	Day 2
<p><u>Morning</u></p> <p>9.00 - 13.00 Introduction Preparation of the programme Starting the programme</p> <p>Lunch 13.00 - 14.00</p>	<p><u>Morning</u></p> <p>9.00 - 13.00 Control and projects reimbursement Cash flow</p> <p>Lunch 13.00 - 14.00</p>
<p><u>Afternoon</u></p> <p>14.00 - 17.00 Allocation of funds Project implementation</p>	<p><u>Afternoon</u></p> <p>14.00 - 17.00 Reporting and evaluation Communication and capitalisation Closure of the event</p>

# Interreg

## How does it work?

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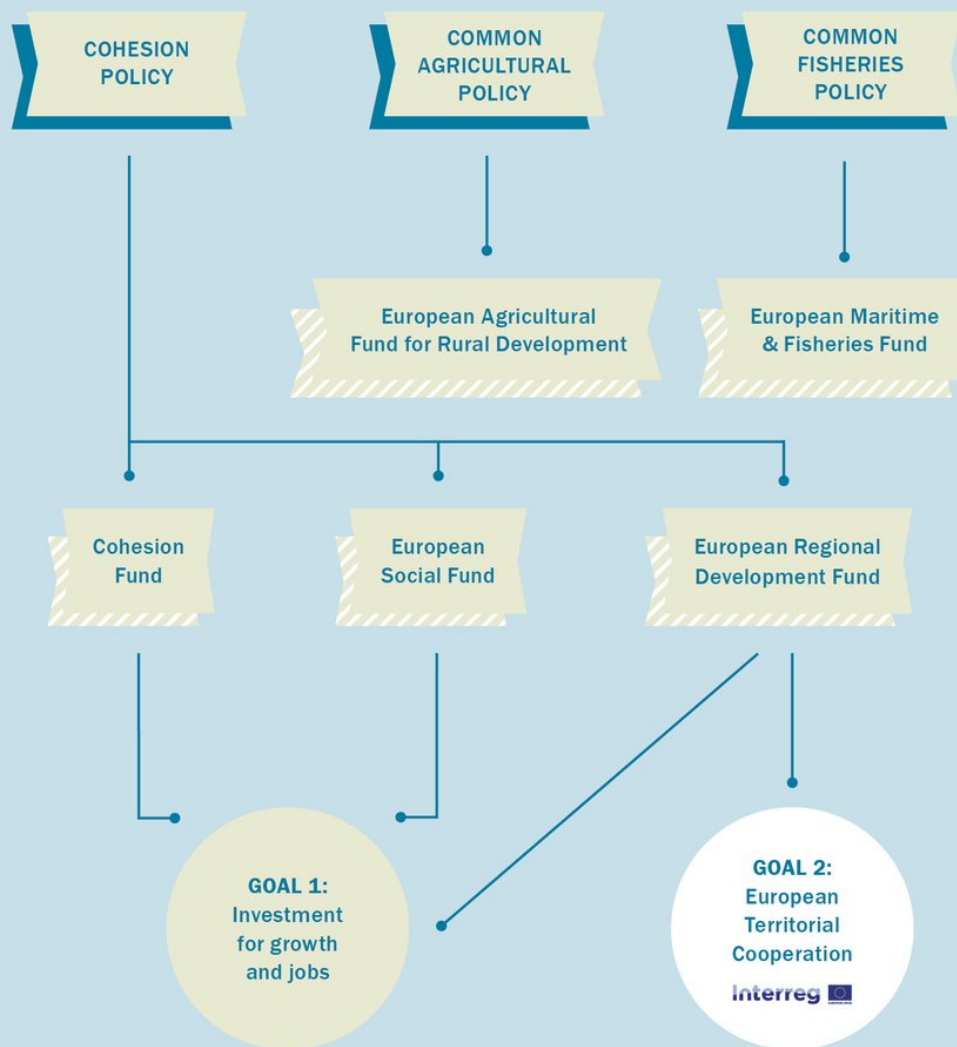
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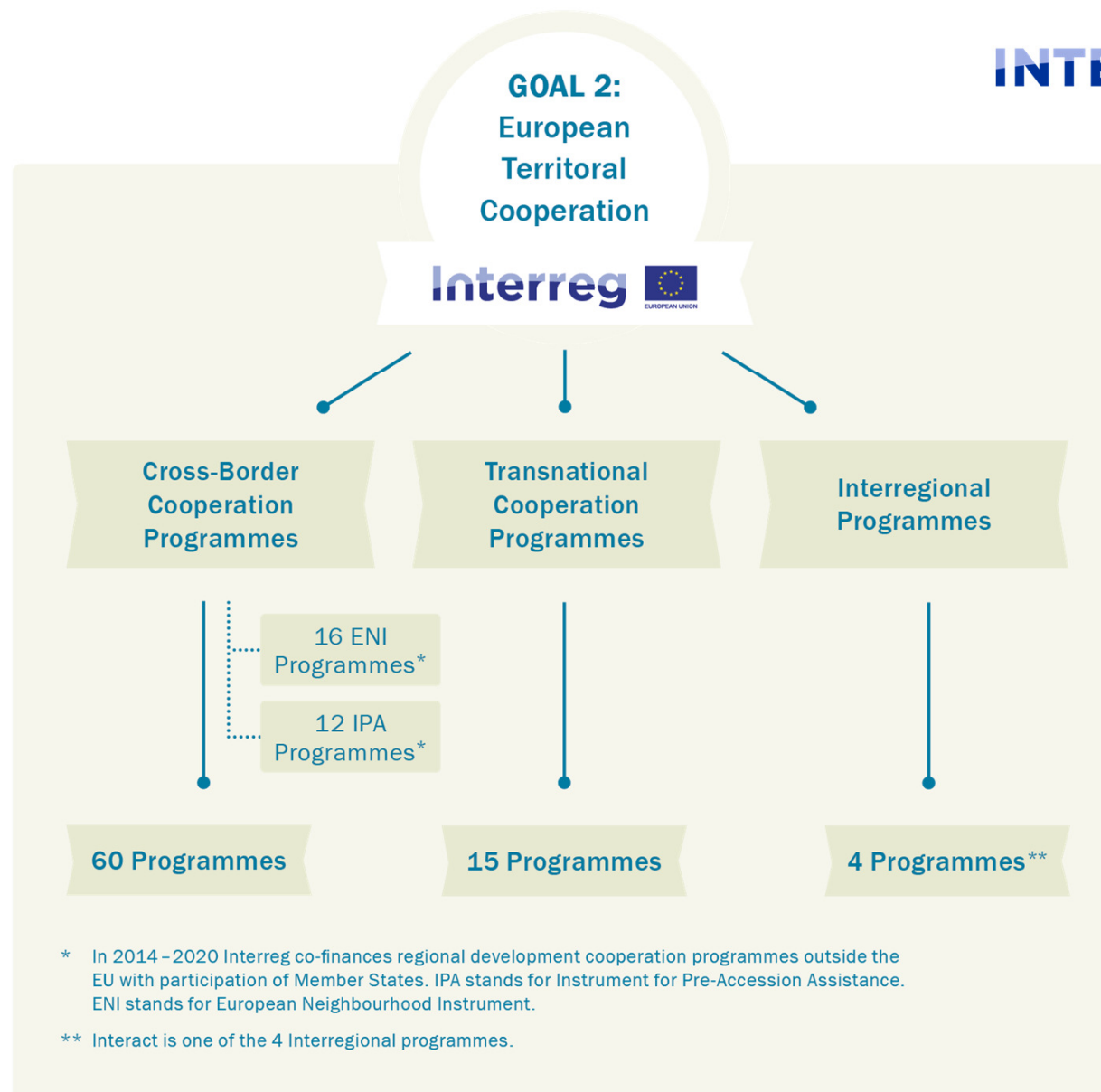
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**Robert Mazurkiewicz, Interact Programme**



# European Structural and Investment Funds





**Figure 3: Interreg V (2014–2020) at a glance**



**Source:** based on European Commission, DG Regio (2014a), p.17

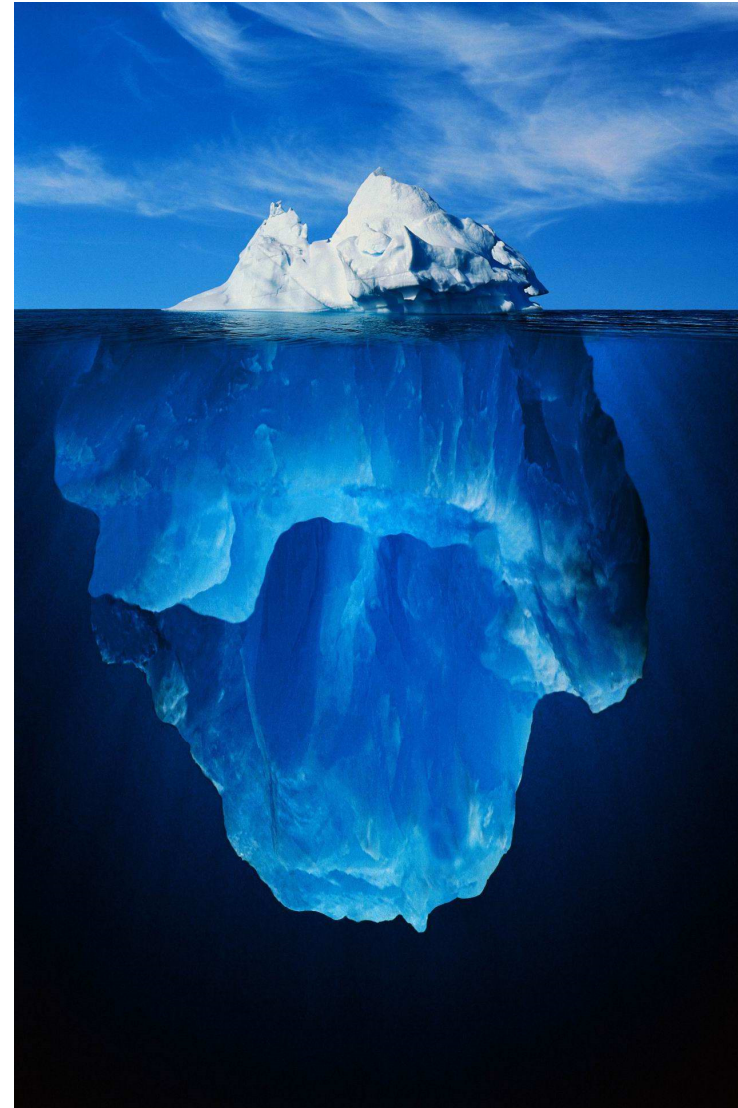
# One programme in five offices to be close to you



# Special Interreg programme characteristics

- Two or more countries working together
- Mix of working cultures and languages
- Mix of project partner types & expertise
- Remote team work
- Programme rules and requirements: EU, programme, national (to be agreed between different MSs)
- ....

*= more complex management!*



# 2014-2020: Regulatory framework

Regulation on Financial Regulation/Implementing  
applicable to the general budget of the European Communities

1303/2013 (CPR)

- ▶ ERDF Regulation: 1301/2013
- ▶ ETC 1299/2013
- ▶ EGTC 1082/2006 1302/2013 (revised)

# Programme management structures

## Definition of Programme Management Bodies

- **Member States** (Participating Countries)
- **Joint Monitoring Committee** (Steering Committee)
- **Managing Authority** (MA)
- **Certifying Authority** (CA)
- **Joint Secretariat** (JS)
- **Audit Authority** (AA) supported by Group of Auditors

# **Role of Member States (Art. 74, 122 CPR)**

## Strategic role

- Sharing management of programmes with the Commission
- Nominate members of Monitoring / Steering Committees
- Jointly designate single MA, CA, AA (Art. 123 CPR; according to the designation procedure of MS where MA is located)
- Set up electronic data exchange system
- Provides national co-financing

and...

# **Role of Member States (Art. 74, 122 CPR)**

## Operational role

- Ultimate responsible for the expenditure and all activities carried out on a its territory (Art. 122 Reg CPR)
  - Responsible for setting up of a management and control systems and function effectively (FLC=designate controllers)
  - Preventing irregularities and recovering of unduly paid amounts not recovered by beneficiaries
  - Issues national eligibility rules and provide information

# Monitoring Committee (MC) Article 49 CPR

- Supervises the programme by **deciding, monitoring and adjusting programme implementation, evaluation and strategy** (effectiveness, quality, coherence, and meeting programmes objectives)
- Examines all issues affecting the **performance**
- Monitoring by reference to programme's **indicators** (Art. 16 ETC)
- Decides on **selection of projects** → may set up a steering committee acting under its responsibility for the selection of operations
- Examines and approves implementation reports, evaluation plan, communication strategy, amendments of programmes
- Shall establish additional **rules on eligibility** of expenditure for a programme as a whole

# Managing Authority (MA) Articles 23 (1,4,5) ETC & 125 CPR

Managing the programme in accordance with the principle of sound financial management

- Support the work of the **Joint Monitoring Committee**
- Establish and maintain a **system for recording and storing the data** on implementation of projects necessary for financial management, monitoring, verifications, audits and evaluation;
- Prepare and submit to the EC the **annual and final reports** on implementation
- Ensure that operations are approved, delivered and monitored in compliance with the agreed criteria
  - Drawing up the selection criteria
  - Organising the process for selecting projects for funding;
  - Signing the Subsidy Contract with Lead Beneficiary

# Joint Secretariat (JS) Article 23 (2) ETC

- The MA, after consultation with MS, shall set up a joint secretariat
- **Assist the managing authority and the Monitoring Committee** in carrying out their respective functions
- The joint secretariat shall also provide information to **potential beneficiaries** about funding opportunities under cooperation programmes
- **Assist beneficiaries** in the implementation of operations. Provides help and support to projects at all stages => some programmes also have National Contact Points
- Responsible for generating proposals, processing applications, organising project assessment and making proposals for selecting projects to the selection committee, reporting

# Certifying Authority (CA) Articles 24 ETC & 126 CPR

- Certifies and draws up **payment claims** to the Commission
- Receives funds and makes payments to Lead Beneficiaries
- Ensures that there is computerized system which records and stores accounting records for each operation
- Maintains computerized accounting records (expenditures declared to the Commission, corresponding public contribution paid to beneficiaries)
- Supervises the MA by ensuring that systems and documentation are in place
- Keeps an account of amounts certified, recoveries, withdrawals

# Audit Authority (AA) Articles 25 ETC & 127 CPR

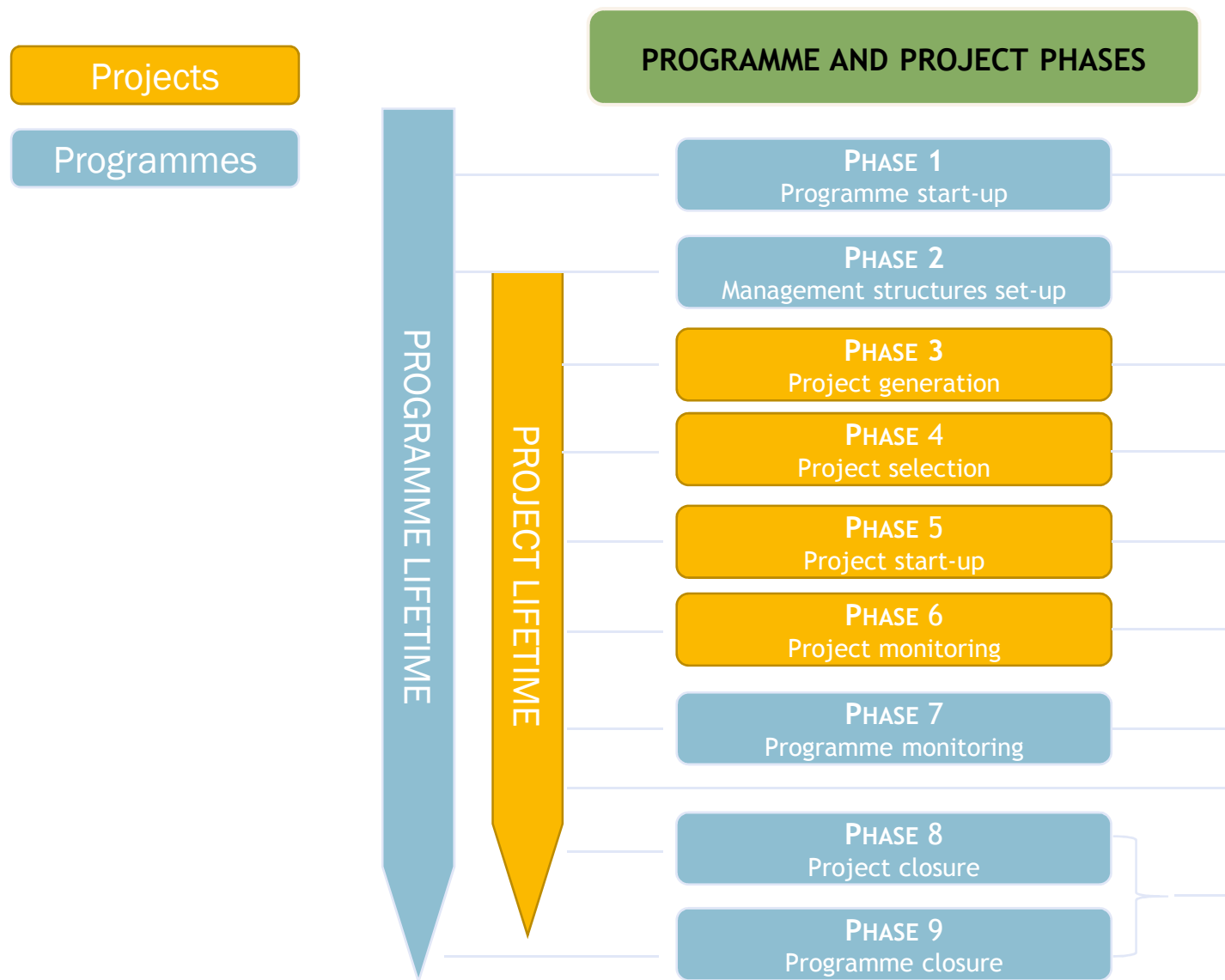
- Ensure that **audits** are carried out on the proper functioning of the management and control system of the programme and on appropriate sample of operations (in line with internationally accepted auditing standards and in accordance with an audit strategy)
- Prepares and updates an **audit strategy** for performance of audit
- Prepare an audit opinion and control reports
- At the end of the implementation of a programme, the audit authority shall prepare a final audit activity report and provide an audit opinion on the final statement of expenditure
- Is supported by Group of Auditors

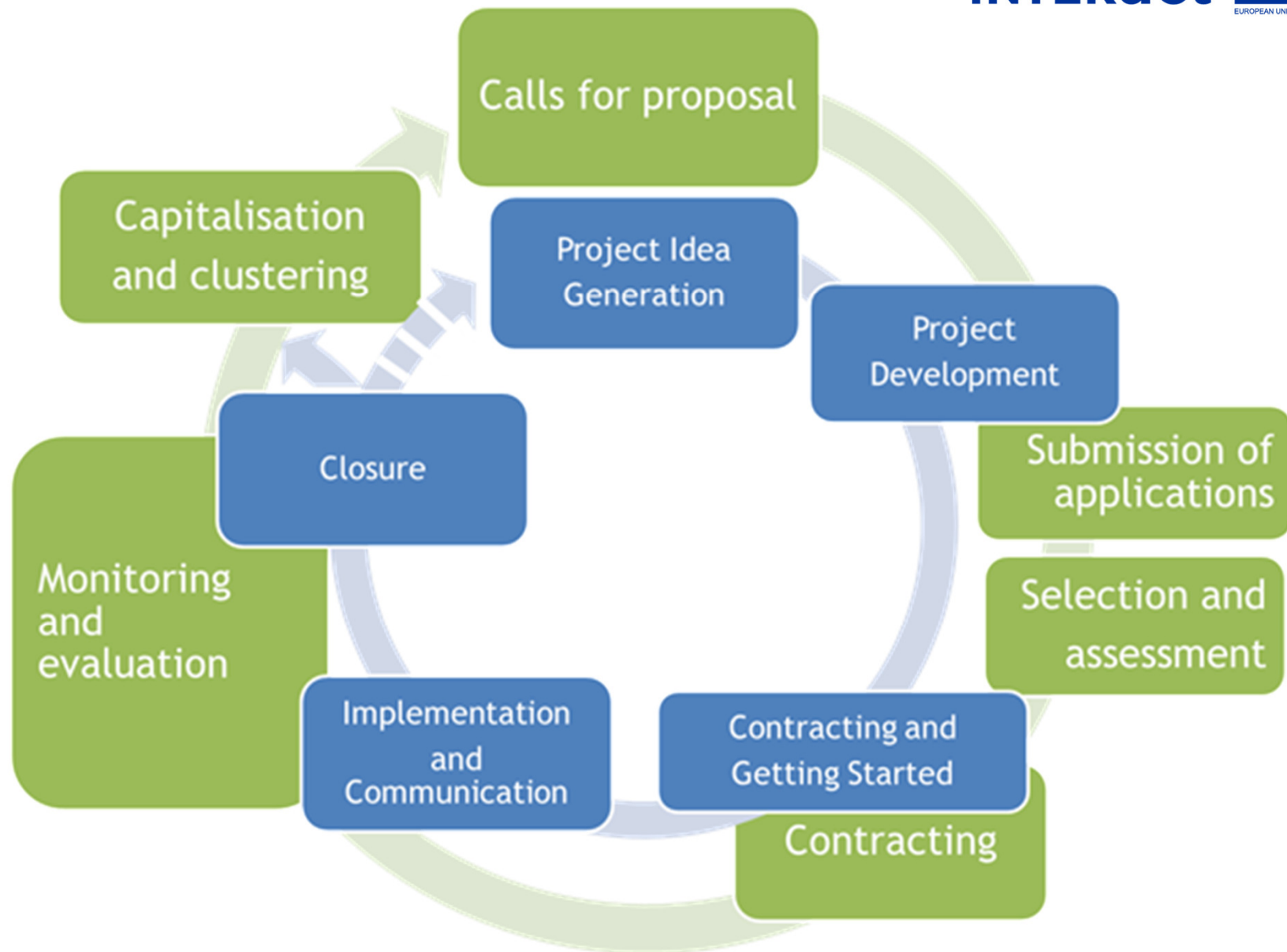
# Living together in an ideal world



- MSC = Monitoring and Steering Committee
- MA = Managing Authority
- JTS = Joint Technical Secretariat
- CA = Certifying Authority
- AA = Audit Authority
- LP = Lead Partner
- P = Partner

# Phases of programmes and projects





# Neverland-Narnia cross-border programme

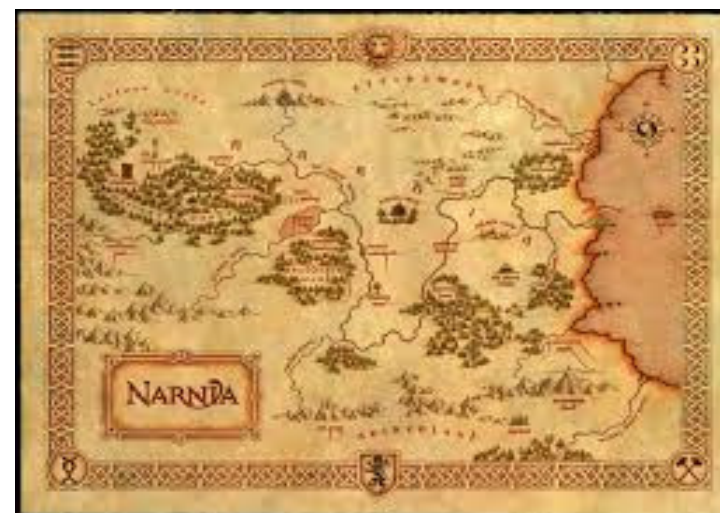
**Cooperation area:** all Neverland, Archenland region of Narnia, Eastern Sea

**CP approval date:** 01.06.2015

**Total budget:** 73 986 600 EUR

**ERDF support:** 62 888 610 EUR

**National contribution:** 11 097 990 EUR



No	Name of priority	Allocated funds, EUR	Co-financing rate
1	Supporting socio-economic development of the region	38 750 000	75%
2	Culture and Environment	33 757 868	85%
3	Technical assistance	1 478 732	85%

# Cooperation works

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All materials will be available on:

**[www.interact-eu.net](http://www.interact-eu.net)**