A perfect monitoring system

from the perspective of the CA

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About us

- Province of East Flanders (BE) = Certifying Authority since Interreg III

- Development Agency East Flanders = Certifying Cell

- Team based in Ghent

   - 2 policy officers (leading and supporting)

   - 2 accountants

   - 5 experts

   - 1 administrative assistant

5 Interreg programmes

- 2 Seas: 256 648 702 EUR ERDF
- Europe: 359 326 320 EUR ERDF
- France–Wallonia–Flanders: 169 977 045 EUR ERDF
- North-West Europe: 396 134 342 EUR ERDF
- Flanders–The Netherlands: 152 575 585 EUR ERDF

1 Initiative

 - Urban Innovative Actions: 371 925 133 EUR ERDF

Monitoring Systems

Programme / Initiative	Report submitted in....
Interreg 2 Seas Mers Zeeën (European Regional Development Fund)	PMS
Interreg Europe (European Union | European Regional Development Fund)	iDB
Interreg France-Wallonie-Vlaanderen	The application has no name yet
Interreg North-West Europe	eMS
Interreg Vlaanderen-Nederland	e-loket
UIA Urban Innovative Actions	PMS

1. Required basic information

Structure of the database:

- priority
- project
- partner

Search function

- **Project**

  – project number (=> priority)
    (e.g. **5**.11.1 Technical Assistance)

  – project name

  – lead partner

  – bank account certificate

  – signed subsidy contract

  – total budget (TEC and ERDF)

- public/private financing

- changes budget/subsidy contract need to be clear (e.g. summary with date and version number)

- all financial / subsidy contract changes should be automatically notified to the CA

- **Partner**

  – total budget (TEC and ERDF)
  – public/private financing

Notification to CA with changes to subsidy contract or budget (e.g. bank account, name of partner, amount TEC, …)

Search function

- Project
- Partner
- Country
- Date subsidy contract
- Private financing
- IPC / FPC
- Accounts

2. Payment order (printable)

- priority
- project number
- project name
- lead partner
- bank account lead partner
- total amount TEC and ERDF payment order
- total amount TEC and ERDF per partner
- (total MS Contribution for TA)
- total amount public / private per partner
- date and number of the payment order

Notification to CA if MA validates payment order

Functionalities for CA in the monitoring system

- Ultimate payment date for CA:
  - Payment term for CA
  - 90 days between declaration of partner and payment by CA

- Timeline of all controls on the payment request

- Possibility to validate or refuse payment order (with comment)

- When date of payment is entered <u>by CA</u>, mail to LP is processed with details for payment to partners

- Possibility to correct manually entered data (e.g. date of payment)

- CA checklist for payments, IPC/FPC, accounts as part of the payment procedure

- All relevant documents uploaded in the system (useful for quality control by CA)

3. Interim / Final Payment Claim

- list of all payments to projects in a certain period
- possibility to select payments to certify to EC (e.g. amount on going quality controls are left out, draft version of IPC/FPC)
- possibility to leave out negative lines (corrections to be deducted in accounts)
- overview in relation to each accounting year
- date of submission of IPC is automatically added to expenditure

4. Accounts

- <u>Irregularities</u>:

- Withdrawal or recovery

- Amount TEC and ERDF

- Corresponding public contribution

- Date of validation by MA

- Accounting year in which the expenditure is declared to EC

- Number and/or date of IPC

- Nature of finding

- Follow-up: recovered (by repayment?), to be recovered, irrecoverable

- Errors < 250 EUR to recover or not

- List of all negative lines on expenditure in relation to each accounting year

- Possibility to select corrections to deduct in appendix 1 of the accounts

  (e.g. corrections in IPC => appendix 2, 3 or 5 of Annex VII, draft version accounts)

- Date of submission in accounts is automatically added to expenditure

Thank you for your attention!